

LAKE COUNTY ADAMHS BOARD

Annual Board Meeting

June 18, 2018

5:30 p.m.

Quail Hollow, 11080 Concord-Hambden Road, Painesville, 44077

Ms. Kalb called the meeting to order 5:58 p.m.

ROLL CALL:

Members Present: Chair -- Roberta Kalb

Les Beck	Dione DeMitro
Dave Enzerra	Troy Hager
Peggy Kiikka	Jim McBride
Andrew Meinhold	Julia McGruder
Frank Sarosy	Karen Sippola
Joanne Zeroske	

Members Absent:

Doug Klier	Alice Walker
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Staff Present:

Kim Fraser, Executive Director
Jackie Bruner, Director of Business Operations
Christine Lakomiak, Director of Quality & Clinical Operations
Kelly Tuttle, Secretary/Receptionist
Matt Gundling, Staff Accountant

Guests:

Tia Lawrence	Big Brothers/Sisters	Karen McLeod	Extended Housing
Tim Kehres	Big Brothers/Sisters	Kim Schoval	Extended Housing
Damir Pavicic	Bridges	Nikki McCabe	Extended Housing
Carol Casey	Bridges	Karen Graves	Family Planning/Signature
Vicki Pavicic	Bridges	John Griffin	Griffin Technologies
Elizabeth Cotrill	Bridges	Krista Brindo	Guest
Barb Ferritto	Bridges	Martha Beck	Guest
Ronald Wright	Bridges	Allison Meinhold	Guest
Donna Fink	Bridges	Larry Smith	Jail Treatment
Ronny Dukes	Bridges	Connie Ness	Jail Treatment
Gary Brickman	Bridges	Ron Walters	Lake County Sheriff's Office
Laura McIntosh	Bridges	Melanie Blasko	Lake-Geauga
Ed Trevena	Bridges	Dave Hanlon	Lake-Geauga
Joyce Swing	Bridges	Jackie Smith	Lake Health
Jim Clements	Catholic Charities	Greg Sanders	Lake Health
Senta Kline	Catholic Charities	Lisa Falkenberg	Lake Health
Rachel Truelsch	Cleveland Rape Crisis	Kim Hearn-Vance	Lake Health
Sondra Miller	Cleveland Rape Crisis	Carole Jazbec	NAMI
Rachel Wright	Cleveland Rape Crisis	Adam Rosplock	NAMI
Spence Kline	Crossroads & Beacon Health	Edith Belt	NAMI
Mike Matoney	Crossroads & Beacon Health	Darci Capp	NAMI
Mike Crislip	Crossroads & Beacon Health	Pam Jones	NAMI
Erin Turner	Crossroads & Beacon Health	Liz Fabry	NAMI
Judy Zupanic	Crossroads & Beacon Health	Donald Wayne McLeod	Perceptionology

Josie Jones	Signature Health	Jessica Martin	WomenSafe
Heather Harrington	Signature Health	Andrea Gutka	WomenSafe
Jim Nagle	Signature Health	Terra Thorpe	WomenSafe
Jonathan Lee	Signature Health	Jennifer Stapleton	WomenSafe
Paul Brickman	Signature Health	Brianna Holl	WomenSafe
Dan Rowles	Signature Health	Tameka Taylor	WomenSafe
Brianna Russ	Signature Health		
Marisa Cornachio	Willoughby Court		

SWEARING IN OF ALL BOARD MEMBERS:

Commissioner Troy administered the Oath of Office to all Board members reaffirming their commitment to serve on the Board.

MINUTES OF MEETING:

Mr. Beck moved to accept the minutes of the May 21, 2018 regular Board meeting as mailed. The motion was seconded by Ms. Zeroske and the Motion Passed Unanimously. (18-099)

CORRESPONDENCE:

There was no correspondence.

FINANCIAL REPORT:

Mr. Gundling read the financial report of Board operations for the month of May 2018 as follows:

Beginning Cash Journal Balance	\$5,748,205.90
Plus: Cash Receipts for the Month	\$ 751,298.74
Total to Account For	\$6,499,504.64
Minus: Cash Disbursements for the Month	\$1,204,913.74
Ending Period Adjustments	\$ 1,061.14
Ending Cash Journal Balance	\$5,295,652.04

Mr. Meinhold moved to accept the financial report for the month of May 2018 as read. Seconded by Mr. Beck, the Motion Passed Unanimously. (18-100)

PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:

Guests were welcomed and invited to introduce themselves and comment on any agenda items.

EXECUTIVE DIRECTOR’S REPORT:

Ms. Fraser stated she will be speaking during the dinner program so she had no report at this time.

EXECUTIVE COMMITTEE REPORT:

Ms. Kalb reported that the Executive Committee met prior to the Board meeting but no items to report on at this time.

EVALUATION/QUALITY IMPROVEMENT COMMITTEE REPORT:

Mr. Sarosy reported the Evaluation/Quality Improvement Committee met on Monday, June 11th and the following items were discussed:

Quality Improvement Review of Signature Health Ms. Harrington presented a power point highlighting several milestones that Signature Health achieved this past year:

- 1.) Goal to recruit and hire more staff to accommodate growth has progressed as planned; staffing levels have increased by 7.3%.
- 2.) Growth in number of consumers served in Lake County was 6.3%.

- 3.) Signature Health was granted a Federally Qualified Healthcare Facility (FQHC) award in January 2017. The agency integrated Primary Medicine services at all sites and implemented walk-in appointments for Primary Care. They passed first HRSA OSV with flying colors!
- 4.) A Director of Clinical Quality was hired, a new Quality Program implemented, and QI Committees were formed at every site.
- 5.) Implemented walk-in appointments to increase access to care. Walk-in appointments for psychiatry in particular have resulted in better collaboration and follow-up for hospitalized clients.

Ms. Harrington reviewed their Wellness Program stating that Americans with major mental illness die 14 to 32 years earlier than the general population. Most of the early mortality is due to natural causes. The Wellness Program strives to empower consumers to take as much control as possible over their own well-being and focuses on diet, exercise, tobacco cessation, and general health management. Improving measures of metabolic disease (BMI screening, diabetes management) are main focuses of the program. The program is in its' second and they have seen an increase in the number of clients served by 38%. The client satisfaction is very high and clients are engaged and grateful for care beyond traditional medical/behavioral health services.

Signature Health expanded their Infectious Disease Screening and Treatment (hepatitis, HIV, STD's) and hired an Infectious Disease Physician to focus on these diseases. The merger with Family Planning will expand access to Women's Health services.

Ms. Bruner stated that Ms. Lakomiak conducted the agency's Contract Compliance Review and found them in full compliance.

On behalf of the Evaluation/Quality Improvement Committee, Mr. Sarosy moved that the full Board accept Signature Health's Quality Improvement plan as presented. The motion was seconded by Ms. Zeroske and the Motion Passed Unanimously. (18-101)

Quality Improvement Review of Family Planning Ms. Wynne-Peaspanen stated their mission is to devote itself to reproductive healthcare services. Family Planning provides healthcare services, social services and educational services. The ADAMHS Board funds Life Development Skills and Prevention services.

Ms. Groves stated she provides prevention services in the Family Planning Clinic focusing on prenatal and postnatal depression. She also leads an educational group at Bridges with Ms. Noyes that is well attended.

Ms. Noyes reported that she makes presentations in the community and in schools on either a standing or one-time basis. Presentations are given monthly to the Jail Treatment Program woman's group, Juvenile Detention Center and Oak House. She also presents to Crossroads adolescent IOP, Extended Housing residents, Lake House, Bridges and several groups at Signature Health program. These presentations are tailored towards the group.

Ms. Wynne-Peaspanen stated that Family Planning services were included in Signature Health's Request for Proposal for SFY19 integrating services.

Ms. Bruner stated that Ms. Lakomiak conducted the agency's Contract Compliance Review and found them in full compliance.

On behalf of the Evaluation/Quality Improvement Committee, Mr. Klier moved that the full Board accept Family Planning's Quality Improvement plan as presented. The motion was seconded by Mr. Hager and the Motion Passed Unanimously. (18-102)

PROGRAM COMMITTEE REPORT:

Mr. Meinhold reported the Program Committee met on Monday, June 11th and the following items were discussed:

Ms. Bruner distributed 'SFY19 MH SUD non-Medicaid Service Proposals'. The purpose of the Program Committee is to not look at the dollars/allocations but to consider the clinical services.

The following providers are requesting to enter into a SFY19 non-Medicaid contract with the Lake County ADAMHS Board with no service changes from SFY18: Big Brothers/Big Sisters, Cleveland Rape Crisis Center, Jail Treatment Program, Lake Health, and North Coast Behavioral Healthcare.

Ms. Bruner reviewed the mission of each agency. The following agencies who proposed changes in their SFY19 RFP as follows:

Beacon Health/Crossroads

- Psychotherapy for Crisis – increase for software, training and certification for hotline. The software is state of the art and they will be aligned with hotlines nationally.
- Decrease in Employment Services and Respite Care is due to diversification in funding sources. There will be no service decrease.
- Decrease in Transition Age Youth due to merger cost savings.
- Overall decrease due to merger based efficiency improvements.
- Overall decrease in administrative overhead – In FY18 Beacon was 14% and Crossroads was 6.9%. The combined administrative in FY19 is 7.1%.
- Anticipate funding request in summer/fall to expand presence in school systems.

Bridges

- Increase request is for staff expansion.
- Census has grown by 55% in past 4 years; SFY14 staff ratio was 10:1 and in SFY18 it is 15:1.
- More outings require additional staff.

Catholic Charities Services

- Expand Families of Promise and Minority Outreach to include Hispanic SUD Group (previously co-facilitated with Lake-Geauga Recovery Centers).
- Overall decrease due to improved ability to capture Medicaid billable units.

Extended Housing

- Increase request is for North Coast House. The last increase for funding at the residential treatment center was in SFY12.

Family Planning

- Merged with Signature Health.

Lake-Geauga Recovery Centers)

- Increase for expansion of recovery housing.
- Two new pilot programs – Peer Recovery Support and Dual Diagnosis Intensive Outpatient (in partnership with Beacon/Crossroads).
- Overall decrease due to improved ability to capture Medicaid billable units.

Lake Health

- Anticipate additional request in summer/fall to establish an emergency department based Peer Recovery Support program. The hospital is currently doing site visits and planning for the program.

Lifeline, Inc.

- Increase for new pilot Volunteer Guardianship program in partnership with Lake County Probate Court. (funding contingent on Lifeline being awarded program administration by the county)

NAMI of Lake County

- Increase for staff expansion; enhancement of existing programs and additional programming for families of individuals with dual diagnosis.

Signature Health

- Increase due to prevention and life skills previously contained in Family Planning's contract.
- New program – SUD residential treatment.

Windsor-Laurelwood

- Slight increase in per diem for inpatient care – offset by slight decrease in bed days.

WomenSafe

- Funds realigned to capture more billable hours – no significant change in service delivery.

A motion was forwarded to the Allocation Committee to enter into SFY19 contracts as presented.

ALLOCATION COMMITTEE REPORT:

Mr. Hager reported the Allocation Committee met on Wednesday, June 13th and the following items were discussed:

Ms. Fraser distributed 'SFY19 MH SUD non-Medicaid Service Proposals'. She reminded the purpose of the Allocation Committee is to not look at the clinical services but to consider the financial investments.

The following providers are requesting to enter into a SFY19 non-Medicaid contract with the Lake County ADAMHS Board with no service changes from SFY18: Big Brothers/Big Sisters, Cleveland Rape Crisis Center, Jail Treatment Program, Lake Health, and North Coast Behavioral Healthcare.

Ms. Fraser reviewed the following agencies who proposed changes in their SFY19 RFP as follows: Crossroads/Beacon Health, Bridges, Catholic Charities, Extended Housing, Lake-Geauga Recovery Centers, Lifeline, NAMI of Lake County, Signature Health, Windsor-Laurelwood and WomenSafe. A recommendation was received from the Program Committee to accept proposals as presented by staff.

On behalf of the Allocation Committee, Mr. McBride moved that the full Board enter into SFY19 non-Medicaid contract with the following agencies as presented: Big Brothers/Big Sisters (\$95,000.00), Bridges (\$427,385.00), Catholic Charities (\$168,697.00), Cleveland Rape Crisis Center (\$28,000.00), Crossroads (\$4,793,443.00) noting that Crossroads will subcontract with Beacon Health for the provision of adult services for FY2019 July-December at which time the merger should be complete, Extended Housing (\$1,294,313.00), Lake County Jail Treatment (\$173,892.00), Lake-Geauga Recovery Centers (\$1,182,473.00), Lake Health (\$576,000), Lifeline (\$92,425.00) with \$15,000 contingent upon Lifeline being awarded the Volunteer Guardianship Program by the Lake County Probate Court, NAMI of Lake County (\$212,793.00), Northcoast Behavioral (\$788,803.00), Signature Health (\$786,535.00), Windsor-Laurelwood (\$600,625.00) and WomenSafe, Inc. (\$73,277.30). The motion was seconded by Mr. Sarosy and the Motion Passed Unanimously. (18-103)

Other Ms. Fraser reviewed 'SFY19 Pass Thru Grants'. She stated that periodically thru-out the year dollars are granted to agencies for designated programs by the state or federal department. The Board is the fiscal pass-thru agent and there is no cost to the Board.

Lifeline's Prison Re-Entry Program is a new program through the state. A motion was forwarded from the Allocation committee to enter into pass thru contracts as recommended by Board staff.

On behalf of the Allocation Committee, Mr. Hager moved that the full Board enter into a SFY19 non-Medicaid contract for Pass-Thru grants as outlined. The motion was seconded by Ms. Zeroske and the Motion Passed Unanimously. (18-104)

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Payment of Bills Mr. Meinhold moved that the Board approve the June bills totaling \$1,349,634.18 be paid as presented. The motion was seconded by Mr. Sarosy. As there was no discussion the Board voted and the Motion Passed Unanimously. (18-105)

Election of Officers Mr. Beck reported that the Nominating Committee proposed the following SFY2019 Slate of Officers:

Dione DeMitro	Chair
Troy Hager	Vice-Chair
Doug Klier	Treasurer
Les Beck	Secretary
Roberta Kalb	Past Chair

Nominations were called for from the floor. As none were offered, Mr. Hager moved to close the nominations. Seconded by Mr. Sarosy, the Motion Passed Unanimously. (18-106)

Mr. McBride moved that the full Board approve the SFY19 Slate of Officers as presented by the Nominating Committee. Seconded by Mr. Sarosy, the Motion Passed Unanimously. (18-107)

As there was no further business, Mr. Meinhold moved for adjournment at 6:19 p.m. The motion was seconded by Mr. Hager and the Motion Passed Unanimously. (18-108).

Respectfully submitted,

Roberta Kalb
Board Chair

Douglas Klier
Board Secretary