

LAKE COUNTY ADAMHS BOARD

Regular Board Meeting

May 21, 2018

6:00 p.m.

Lake County ADAMHS Board, One Victoria Place, Suite 201, Painesville

Ms. Kalb called the meeting to order 6:00 p.m.

ROLL CALL:

Members Present: Chair -- Roberta Kalb

Les Beck	Dione DeMitro
Dave Enzerra	Troy Hager
Douglas Klier	Jim McBride
Andrew Meinhold	Julia McGruder
Alice Walker	Joanne Zeroske

Members Absent:

Peggy Kiiikka	Frank Sarosy
Karen Sippola	

Staff Present:

Kim Fraser, Executive Director
 Jackie Bruner, Director of Business Operations
 Greg Markell, Director of Community/Public Affairs
 Christine Lakomiak, Director of Quality & Clinical Operations
 Kelly Tuttle, Secretary/Receptionist
 Matt Gundling, Staff Accountant

Guests:

Damir Pavicic	Bridges	Karen McLeod	Extended Housing
Carol Casey	Bridges	Mary Wynne-Peaspanen	Family Planning
Barb Ferritto	Bridges	Melanie Blasko	Lake-Geauga
Elizabeth Cotrill	Bridges	Jackie Smith	Lake Health
Ronald Wright	Bridges	Carrie Dotson	Lifeline
Donna Fink	Bridges	Carole Jazbec	NAMI
Jim Clements	Catholic Charities	Rosalyn Turpin	NBHS
Rachel Truelsch	Cleveland Rape Crisis	Patty Smith	Signature Health
Spence Kline	Crossroads & Beacon Health	Brianna Holl	WomenSafe
Mike Matoney	Crossroads & Beacon Health		

MINUTES OF MEETING:

Mr. McBride moved to accept the minutes of the April 16, 2018 regular Board meeting as mailed. The motion was seconded by Mr. Beck and the Motion Passed Unanimously. (18-088)

CORRESPONDENCE:

There was no correspondence.

FINANCIAL REPORT:

Mr. Gundling read the financial report of Board operations for the month of April 2018 as follows:

Beginning Cash Journal Balance	\$5,870,453.56
Plus: Cash Receipts for the Month	\$1,110,031.12
Total to Account For	\$6,980,484.68
Minus: Cash Disbursements for the Month	\$1,232,589.86

Ending Period Adjustments	\$ 311.08
Ending Cash Journal Balance	\$5,748,205.90

Ms. Zeroske moved to accept the financial report for the month of April 2018 as read. Seconded by Mr. Meinhold, the Motion Passed Unanimously. (18-089)

PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:

Guests were welcomed and invited to introduce themselves and comment on any agenda items.

EXECUTIVE DIRECTOR'S REPORT:

Ms. Fraser thanked everyone with their help passing Issue 3 on May 8th by 67.25%. She cannot be more proud and delighted.

The Expressions of Recovery Art Show will be held on display through the end of May at the Great Lakes Mall Dillard's concourse. Ms. Fraser thanked everyone who attended the reception last month.

The Annual Dinner Meeting will be held on Monday, June 18th at Quail Hollow. If you haven't done so already, please get your reservations to Ms. Tuttle.

Ms. Fraser stated that she will be giving a brief overview of SFY19 Request for Proposals (RFP). All current contract providers submitted a proposal. No new organizations submitted a proposal.

Ms. Fraser presented a power point highlighting the ADAMHS Board guiding principles, system focus of care and strategic plan.

The following providers are requesting to enter into a SFY19 non-Medicaid contract with the Lake County ADAMHS Board with no service changes from SFY18: Big Brothers/Big Sisters, Cleveland Rape Crisis Center, Jail Treatment Program, Lake Health, and North Coast Behavioral Healthcare.

Ms. Fraser reviewed the following agencies who proposed changes in their SFY19 RFP as follows:

Beacon Health/Crossroads (\$38,749 decrease)

- Psychotherapy for Crisis – increase for software, training and certification for hotline. The software is state of the art and they will be aligned with hotlines nationally.
- Decrease in Employment Services and Respite Care is due to diversification in funding sources. There will be no service decrease.
- Decrease in Transition Age Youth due to merger cost savings.
- Overall decrease due to merger based efficiency improvements.
- Overall decrease in administrative overhead – In FY18 Beacon was 14% and Crossroads was 6.9%. The combined administrative in FY19 is 7.1%.
- Anticipate funding request in summer/fall to expand presence in school systems.

Bridges (\$30,000 increase)

- Increase request is for staff expansion.
- Census has grown by 55% in past 4 years; SFY14 staff ratio was 10:1 and in SFY18 it is 15:1.
- More outings require additional staff.

Catholic Charities Services (\$16,667 decrease)

- Expand Families of Promise and Minority Outreach to include Hispanic SUD Group (previously co-facilitated with Lake-Geauga Recovery Centers).

- Overall decrease due to improved ability to capture Medicaid billable units.

Extended Housing (\$50,000 increase)

- Increase request is for North Coast House. The last increase for funding at the residential treatment center was in SFY12.

Family Planning (\$52,901 decrease)

- Merged with Signature Health.

Lake-Geauga Recovery Centers (\$78,462 decrease)

- Increase for expansion of recovery housing.
- Two new pilot programs – Peer Recovery Support and Dual Diagnosis Intensive Outpatient (in partnership with Beacon/Crossroads).
- Overall decrease due to improved ability to capture Medicaid billable units.

Lake Health (no change)

- Anticipate additional request in summer/fall to establish an emergency department based Peer Recovery Support program. The hospital is currently doing site visits and planning for the program.

Lifeline, Inc. (\$15,000 increase)

- Increase for new pilot Volunteer Guardianship program in partnership with Lake County Probate Court. (funding contingent on Lifeline being awarded program administration by the county)

NAMI of Lake County (\$53,707 increase)

- Increase for staff expansion; enhancement of existing programs and additional programming for families of individuals with dual diagnosis.

Signature Health (\$66,172 increase)

- Increase due to prevention and life skills previously contained in Family Planning's contract.
- New program – SUD residential treatment.

Windsor-Laurelwood (\$125 increase)

- Slight increase in per diem for inpatient care – offset by slight decrease in bed days.

WomenSafe (\$2,485 decrease)

- Funds realigned to capture more billable hours – no significant change in service delivery.

Ms. Fraser stated that all proposals are available for Board members review.

There is a modest overall increase in funding requests for SFY19 in the amount of \$25,740. This includes the expansion of two programs, the addition of four new programs, and recognizing the merger of Crossroads/Beacon Health & Signature Health/Family Planning. These programs will fill existing gaps and the alignment of these organizations will put more dollars into direct service.

The projected revenue is \$11,259,617 and the requested funding is \$11,293,661. Ms. Fraser stated that after reconciliations for SFY18 there will be enough funds to cover the \$34,044 difference.

Ms. Fraser stated that formal recommendations will be made at the June Program and Allocation Committee meetings and the final vote will be at the June annual meeting.

If a Board member does not feel comfortable voting on a certain contract agency due to personal reasons they are free to abstain from the vote.

EXECUTIVE COMMITTEE REPORT:

Ms. Kalb reported that the Executive Committee met prior to the Board meeting and the following items were discussed:

On behalf of the Executive Committee, Ms. DeMistro moved that the full Board approve the CY2019 Lake County ADAMHS Board budget for submission to the county as recommended by the Executive Director. The motion was seconded by Ms. Zeroske. After discussion the Board voted and the Motion Passed Unanimously. (18-090)

On behalf of the Executive Committee, Mr. Klier moved that the full Board approve the FY2019 Board Operating Budget as recommended by the Executive Director. The motion was seconded by Mr. Meinhold. After discussion the Board voted and the Motion Passed Unanimously. (18-091)

On behalf of the Executive Committee, Ms. Zeroske moved that the full Board accept the schedule of ADAMHS Board regular meetings for July 2018 through December 2018 as follows: No July Meeting, August 20, 2018, September 17, 2018, October 15, 2018, November 19, 2018 (2nd Monday) , and December 17, 2018. The motion was seconded by Mr. Hager. As there was no discussion the Board voted and the Motion Passed Unanimously. (18-092)

EVALUATION/QUALITY IMPROVEMENT COMMITTEE REPORT:

Mr. Klier reported the Evaluation/Quality Improvement Committee met on Monday, May 14th and the following items were discussed:

Quality Improvement Review of Beacon Health Ms. Rider introduced Steve who shared how the Supported Employment Program and other services he has received have helped his mental health symptoms. He was warmly applauded and thanked for sharing his story.

Ms. Lanning presented a power point highlighting Beacon Health's Supported Employment Program. Any client is eligible for the program as long as they have a serious mental illness and a desire to work. The program follows eight core principles which are: finding competitive jobs, integrated employment & treatment, zero exclusion, consumer preferences, benefit planning, rapid job search, systematic job development and unlimited time support.

Ms. Lanning noted that 72 of the 146 clients in the program are working. 65 employers employ 72 clients. The average wage is \$10.32 and the average hours per week are 24.4 hours. The average length of employment is 1.5 years.

Ms. Rider stated that the Ohio Department of Mental Health and Addiction Services completed a comprehensive Fidelity Review on the Supported Employment Program in March; meeting with clients, meeting with family, attending team meetings, interacting with employers and reviewing medical records. The program scored 109 out of 125. From the last review, fifteen areas showed improvement and there was a 22 point improvement in score. This program is fully funded by the Board and is the largest in the state.

Mr. Matoney gave a brief update on the Beacon Health/Crossroads merger highlighting the following projects they are working on or have completed:

- Turned in combined Request for Proposal (RFP).
- They are working towards having one Electronic Health Records system at both locations through Care Logic. Staff will be trained for 2-3 weeks.

- Behavioral Health Redesign – Beacon Health has submitted files; they are currently sharing initiatives and common stories.
- Human Resources, Electronic Health Records and billing/accounting are the major things they are focusing on.
- Culture – will be dealing with more actively in the next couple of months; maintain best part of each agency.

Ms. Lakomiak conducted the agency's Contract Compliance Review and found them in full compliance.

On behalf of the Evaluation/Quality Improvement Committee, Mr. Klier moved that the full Board accept Beacon Health's Quality Improvement plan as presented. The motion was seconded by Mr. McBride and the Motion Passed Unanimously. (18-093)

Next meeting date – Monday, June 11, 2018, at 5:30 p.m., at the Lake County ADAMHS Board

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Payment of Bills Ms. Zeroske moved that the Board approve the May bills totaling \$1,161,722.65 be paid as presented. The motion was seconded by Mr. Meinhold. As there was no discussion the Board voted and the Motion Passed Unanimously. (18-094)

AGENCY PRESENTATION:

Mr. Matoney gave a brief power point highlighting Beacon Health's Supported Employment Program.

EXECUTIVE SESSION:

Mr. Hager moved that the full Board, by roll call vote, enter into Executive Session to discuss a public employee. The motion was seconded by Mr. Meinhold.

The roll call was taken and the Motion Passed Unanimously. (18-095) The Board went into Executive Session at 6:50 p.m. Everyone was asked to leave.

Ms. Walker moved to exit Executive Session at 7:35 p.m. The motion was seconded by Mr. Enzerra and the Motion Passed Unanimously. (18-096)

Ms. Zeroske moved that full Board approve a 6% salary increase for the Executive Director for FY2019, with the intention of approving an additional 6% salary increase in FY2020. The motion was seconded by Mr. Hager and the Motion Passed Unanimously. (18-097)

As there was no further business, Mr. Beck moved for adjournment at 7:40 p.m. The motion was seconded by Mr. Hager and the Motion Passed Unanimously. (18-098).

Respectfully submitted,

Roberta Kalb
Board Chair

Douglas Klier
Board Secretary