

LAKE COUNTY ADAMHS BOARD

Regular Board Meeting

November 19, 2018

6:00 p.m.

Lake County ADAMHS Board, One Victoria Place, Suite 201, Painesville

Mr. Klier called the meeting to order 6:00 p.m.

ROLL CALL:

Members Present: Acting Chair -- Doug Klier

- Les Beck
- Dave Enzerra
- Jim McBride
- Andy Meinhold
- Karen Sippola
- Nancy Brown
- Roberta Kalb
- Julia McGruder
- Matt Sabo

Members Absent:

- Dione DeMitro
- Frank Sarosy
- Troy Hager

Staff Present:

- Kim Fraser, Executive Director
- Jackie Bruner, Director of Business Operations
- Greg Markell, Director of Community/Public Affairs
- Christine Lakomiak, Director of Quality & Clinical Operations
- Kelly Tuttle, Secretary/Receptionist
- Matt Gundling, Staff Accountant

Guests:

- | | | | |
|---------------------|---------------------------|------------------|------------------|
| Damir Pavicic | Bridges | Melanie Blasko | Lake-Geauga |
| Ronald Wright | Bridges | Carrie Dotson | Lifeline, Inc. |
| Elizabeth Cotrill | Bridges | Katie Jenkins | NAMI |
| Susan Cotrill | Bridges | Julianna Fellows | NAMI |
| Mike Matoney | Crossroads/Beacon Health | Rosalyn Turpin | NBHS |
| Karen McLeod | Extended Housing | Patty Smith | Signature Health |
| Mary Wynn-Peaspanen | Family Planning/Signature | | |
| Larry Smith | Jail Treatment | | |

MINUTES OF MEETING:

Mr. McBride moved to accept the minutes of the October 15, 2018 regular Board meeting as mailed. The motion was seconded by Mr. Meinhold and the Motion Passed Unanimously. (19-030)

CORRESPONDENCE:

There was no correspondence.

FINANCIAL REPORT:

Mr. Gundling read the financial report of Board operations for the month of October 2018 as follows:

Beginning Cash Journal Balance	\$5,536,400.80
Plus: Cash Receipts for the Month	\$ 797,578.46
Total to Account For	\$6,333,979.26
Minus: Cash Disbursements for the Month	\$1,624,822.65
Ending Period Adjustments		\$ 0.00
Ending Cash Journal Balance	\$4,709,156.61

Ms. Kalb moved to accept the financial report for the month of October 2018 as read. Seconded by Mr. Meinhold, the Motion Passed Unanimously. (19-031)

PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:

Guests were welcomed and invited to introduce themselves and comment on any agenda items.

EXECUTIVE DIRECTOR'S REPORT:

During the holiday's business will continue as usual at the Board office. Staffing may be light at times. In the event Board members are unable reach someone at the office, Ms. Fraser is always reachable by cell or email.

The annual Holiday Open House will be held prior to the Board meeting on December 17th starting at 4:00 p.m. Ms. Fraser welcomed everyone to stop by for refreshments and merriment.

Ms. Fraser announced the Program and Allocation Committees will not meet in December.

Ms. Fraser reminded that a year ago the Lake County ADAMHS Board partnered with Leadership Lake County to create Operation Resolve. Through Operation Resolve the ADAMHS Board provides presentations to area employees to help spread awareness about addiction. The opiate epidemic has slowed down but we are still losing people. There has been an increase in fentanyl, meth and cocaine abuse. The presentation has changed and evolved to include these drugs. If anyone belongs to an organization that would benefit from this free presentation, please let her know.

Ms. Fraser reported that a survey has been sent out to a number of organizations asking for candid feedback by November 30th on how the Board is doing in a number of areas. The survey is confidential.

Ms. Fraser stated that recently the Board underwent a Stakeholder's Assistance Review (SAR) which is a comprehensive fiscal review done by the Ohio Department of Mental Health and Addiction Services. Ms. Bruner and Mr. Gundling put in countless hours to prepare for the review.

Ms. Bruner noted that the SAR review covered SFY2018, SFY2017, and CY2016 and had 10 objectives where over 100 components were looked at. They verified that all funds were reconciled each month between the ADAMHS and Auditors office; verified all funds provided by Ohio MHAS were received; determined ADAMHS had separate fund numbers for pass-through funding; validated unexpended funds and how they were handled; validated all funds were used in accordance with laws, rules, contract agreements and regulations and only allowable expenses were charged; verified all federal funds were receipted and expensed as federal funds; verified all data reported on the Board Level Report; verified Board had satisfied requirement under ORC to prepare and submit annual report; verified Board has fulfilled obligation in monitoring provider agency audits; and determined Board had satisfied requirements in SAPT block grant assurances. This review is done every 3-4 years.

EXECUTIVE COMMITTEE REPORT:

Mr. Klier reported that the Executive Committee met prior to the Board meeting and the following items were discussed:

On behalf of the Executive Committee, Ms. Kalb moved that the full Board enter into a one-time FY19 non-Medicaid contract with Crossroads in an amount not to exceed \$30,000 for Family & Children First Council residential treatment placements. The motion was seconded by Mr. McBride. After discussion, the Board voted and the Motion Passed Unanimously. (19-032)

Ms. Fraser stated the Board is a member of the Family & Children First Council by state statute along with Crossroads, Job & Family Services, Educational Services Center, Juvenile Court and the Developmental Disabilities Board. This group pulls funding together to ensure that multi system needs children receive services. Sometimes out of home placement is necessary. There were some state and federal cuts to this line item. Crossroads is the fiscal agent for these funds.

On behalf of the Executive Committee, Mr. Beck moved that the full Board accept the schedule of ADAMHS Board regular meetings for January 2019 through June 2019. Seconded by Mr. Meinhold the Motion Passed Unanimously. (19-033)

On behalf of the Executive Committee, Mr. Beck moved that the full Board enter into a one-time FY19 non-Medicaid contract with Crossroads for \$1,300 for the expansion of the Trauma Response Team. The motion was seconded by Mr. Meinhold. After discussion the Board voted and the Motion Passed Unanimously. (19-034)

Ms. Fraser reminded she gave a presentation last month on the Trauma Response Team who are behavioral health specialists employed by ADAMHS providers that help people affected by suicide, assault, an unexpected death, large scale accident or other traumatic events understand their reactions to the trauma and teach them techniques for managing stress. The team leader responds to calls and discusses the situation in more detail and develops the team's involvement. There has been an increase in demand and some months multiple calls are received. Currently a team leader is paid \$125 for the month. This increase would pay the team leader \$200 for the month and expand the program into having two team leaders each month. This is a nominal amount for such an important service. Crossroads is the fiscal agent for the program.

On behalf of the Executive Committee, Mr. Beck moved that the full Board invoice Extended Housing for \$951.00 for FY18 unspent local PATH funding. The motion was seconded by Mr. Meinhold. After discussion the Board voted and the Motion Passed Unanimously. (19-035)

Ms. Fraser noted that they garnered more dollars on the federal side leaving some unspent local funding.

EVALUATION/QUALITY IMPROVEMENT COMMITTEE REPORT:

Ms. Kalb reported the Evaluation/Quality Improvement Committee met on Monday, October 1st and the following items were discussed:

Quality Improvement Review of the Jail Treatment Program Mr. Smith introduced William and Daniel who both gave moving testimonials on how the Jail Treatment Program and being sober since has changed their lives. They were both warmly applauded and thanked for sharing their story.

Mr. McBride thanked both men for their presentations stating it is much more powerful to hear their stories than look at statistics or charts.

The Jail Treatment Program was created on August 2, 1993 after years of effort and collaboration with contributions from the Lake County Sheriff's Office, Lake County Commissioners, Lake County ADAMHS Board, Lake County Court of Common Pleas, Adult Probation and the Municipal Courts of Lake County. In November of 1994 the first female client was admitted into the program.

The program has 24 male beds and 13 female beds available for treatment. Referrals are received from common pleas, juvenile and municipal courts. Inmates are in the program for the last 30 days of their

sentence. Upon release they are sent to some form of aftercare through Lake-Geauga, Beacon Health or Signature Health.

Ms. Lakomiak thanked both men for their presentation. She reminded them that the the Board funds a portion of the Jail Treatment Program and their presence is valuable in showing Board members what a great decision they have made on funding this program.

Ms. Lakomiak conducted the agency's Contract Compliance Review and found them in full compliance.

On behalf of the Evaluation/Quality Improvement Committee, Ms. Kalb moved that the full Board accept the Jail Treatment Program's Quality Improvement plan as presented. Seconded by Mr. Beck the Motion Passed Unanimously. (19-036)

Next meeting date: Monday, December 10, 2018 at 5:30 p.m. at the Lake County ADAMHS Board

*As the **PROGRAM COMMITTEE** did not meet since the last full Board meeting,
the Board moved on to the next agenda item*

*As the **ALLOCATION COMMITTEE** did not meet since the last full Board meeting,
the Board moved on to the next agenda item*

*As the **LONG-RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting,
the Board moved on to the next agenda item*

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Payment of Bills Mr. Beck moved that the Board approve the November bills totaling \$1,232,290.01 be paid as presented. The motion was seconded by Mr. Meinhold. As there was no discussion the Board voted and the Motion Passed Unanimously. (19-037)

AGENCY PRESENTATIONS:

Mr. Smith gave a brief presentation on the Jail Treatment Program. He stated that he would like to start an alumni program. In the next year he will be compiling data on an individual's drug of choice and the severity of their crime.

GOOD OF THE GROUP:

Ms. McLeod shared that Big Brothers/Sisters raised \$21,000 on the dessert dash at Festival of Trees.

As there was no further business, Mr. Beck moved for adjournment at 6:30 p.m. The motion was seconded by Mr. Meinhold and the Motion Passed Unanimously. (19-038)

Respectfully submitted,

Dione DeMitro
Board Chair

Les Beck
Board Secretary