

**LAKE COUNTY ADAMHS BOARD**

Regular Board Meeting

January 28, 2019

6:00 p.m.

Lake County ADAMHS Board, One Victoria Place, Suite 201, Painesville

Mr. Klier called the meeting to order 6:00 p.m.

**ROLL CALL:**

Members Present: Acting Chair -- Doug Klier

Les Beck	Nancy Brown
Dave Enzerra	Roberta Kalb
Julia McGruder	Andy Meinhold
Vicki Pavicic	Matt Sabo
Frank Sarosy	Karen Sippola

Members Absent:

Dione DeMitro	Troy Hager
Jim McBride	

Staff Present:

Kim Fraser, Executive Director  
 Jackie Bruner, Director of Business Operations  
 Greg Markell, Director of Community/Public Affairs  
 Christine Lakomiak, Director of Quality & Clinical Operations  
 Kelly Tuttle, Secretary/Receptionist  
 Matt Gundling, Staff Accountant

Guests:

Damir Pavicic	Bridges	Charles Tong	Lake-Geauga
Carol Casey	Bridges	Kim Hearn-Vance	Lake Health
Ronald Wright	Bridges	Carrie Dotson	Lifeline, Inc.
Patricia Rotert	Bridges	Gwen Corban	Lifeline, Inc.
Emily Currie-Manring	Catholic Charities	Julianna Fellows	NAMI
Mike Matoney	Crossroads/Beacon Health	Dr. Stephanie Pope	Public
Karen McLeod	Extended Housing	Patty Smith	Signature Health
Mary Wynn-Peaspanen	Family Planning/Signature	Courtney Stowe	WomenSafe
Melanie Blasko	Lake-Geauga		

**MINUTES OF MEETING:**

Mr. Beck moved to accept the minutes of the December 17, 2018 regular Board meeting as mailed. The motion was seconded by Mr. Meinhold and the Motion Passed Unanimously. (19-046)

**CORRESPONDENCE:**

There was no correspondence.

**FINANCIAL REPORT:**

Mr. Gundling read the financial report of Board operations for the month of December 2018 as follows:

Beginning Cash Journal Balance	.....	\$4,583,428.47
Plus: Cash Receipts for the Month	.....	\$ 338,074.79
Total to Account For	.....	\$4,921,503.26
Minus: Cash Disbursements for the Month	.....	\$1,317,372.42
Ending Period Adjustments		\$ 0.00

Ending Cash Journal Balance . . . . . \$3,604,130.84

Ms. Kalb moved to accept the financial report for the month of December 2018 as read. Seconded by Ms. Sippola, the Motion Passed Unanimously. (19-047)

**PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:**

Guests were welcomed and invited to introduce themselves and comment on any agenda items.

**EXECUTIVE DIRECTOR’S REPORT:**

Ms. Fraser reported that the Board submitted a proposal to OhioMHAS for an opiate grant in the amount of \$400,000. If the grant is awarded it will expand the Opiate Recovery Transition Program (ORTP); being able to help more individuals. The ORTP is collaborative effort between Lake Health, Lake-Geauga Recovery Centers, Signature Health and Windsor-Laurelwood.

Presentations are still being offered to businesses through Operation Resolve. The presentation has changed and evolved to include other drugs of choice besides heroin.

Ms. Fraser noted that an urgent alert went out to educators and students on the topic of vaping. ADAMHS and Crossroads are working on a specialized training to present to students.

Working Partners will be presenting on Marijuana use for Medical purpose and a Drug-Free Workplace on March 6<sup>th</sup> at the Holiday Inn in Mentor. The Lake County ADAMHS Board collaborated with the three Lake County Chambers to have this program presented to employers.

Ms. Fraser stated that with major changes at the state and local level there has been more questions/communication with what is the ADAMHS Board stance on different issues. She asked Board members to direct any questions to her and she would be happy to answer these questions.

Ms. Fraser reminded that the Long Range Planning Committee developed a 5-year comprehensive plan which was presented to the full Board after conducting a community needs assessment in 2016. The Committee will meet on Wednesday, April 10<sup>th</sup> to review the plan and look at what priorities have been met.

The Friends of Lake ADAMHS Celebrity Art Auction will be held on Thursday, April 11th at St. Noel’s. Please consider attending this great event. Funds raised by this event are used to raise awareness and fund levy campaigns. The next time the Board is eligible to be on the ballot is 2024.

Ms. Fraser stated that Extended Housing’s Sandy Hitzel lost her battle with cancer. She had been at the agency for over 20 years. She asked for a moment of silence to honor Ms. Hitzel.

**EXECUTIVE COMMITTEE REPORT:**

Mr. Klier reported that the Executive Committee met prior to the Board meeting and the following items were discussed:

On behalf of the Executive Committee, Mr. Beck moved that the full Board approve line item adjustments to Signature Health’s SFY 2019 non-Medicaid contract: Decrease SUD Residential Treatment \$62,095, Increase SUD Psychiatric Diagnostic Evaluation without Medical \$1,590, Increase SUD Psychotherapy Individual \$13,065, Increase Psychotherapy Group \$5,270, Increase SUD Case Management \$90, Increase SUD Medical Somatic \$4,670, Increase SUD Intensive Outpatient Group Counseling \$37,410. This is a budget neutral

adjustment. The motion was seconded by Mr. Meinhold. After discussion, the Board voted and the Motion Passed Unanimously. (19-048)

On behalf of the Executive Committee, Ms. Kalb to enter into a one-time SFY 2019 non-Medicaid grant contract with Crossroads in the amount of \$162,794 for Family and Children First Council Wrap Around Services. The motion was seconded by Ms. Brown the Motion Passed Unanimously. (19-049)

Ms. Fraser noted that state funds used previously for this service are no longer able to be used on youth under the age of 18.

#### **EVALUATION/QUALITY IMPROVEMENT COMMITTEE:**

Ms. Kalb reported that the EQI Committee met prior to the Board meeting and the following items were discussed:

Quality Improvement Review of Bridges Bridges is a non-clinical consumer operated agency that provides a variety of educational and social activities for severely mentally disabled adults through the Drop-In Center and also offer support through the Warm Line.

The drop-in center and group's available offer clients socialization and continuous education. The emphasis on education enables clients to function in the community and expand their comfort zone. Mr. Pavicic noted that the number of clients who participated in activities at the Drop-In Center in 2014 was 184. This past calendar year the number of clients participating was 288. This count is unduplicated.

Ms. Kalb commended Mr. Pavicic and Ms. Casey on the marvelous job they have done with the programming and activities at Bridges.

What is your biggest challenge? Bridges clients are starting to age and are faced with physical challenges having to use walkers and wheelchairs. The space in the drop-in center and having to maneuver the medical equipment is starting to become a challenge and will continue to be as people get older.

Ms. Lakomiak conducted the agency's Contract Compliance Review and found them in full compliance.

On behalf of the Evaluation/Quality Improvement Committee, Ms. Kalb moved that the full Board accept Bridges Quality Improvement plan as presented. The motion was seconded by Ms. Brown and the Motion Passed with Ms. Pavicic abstaining. (19-050)

Ms. Lakomiak reminded that the committee did not have a quorum at the December meeting. Big Brothers/Big Sisters and Catholic Charities made presentations at the full Board meeting. She conducted both of the agency's Contract Compliance Review and found them in full compliance.

On behalf of the Evaluation/Quality Improvement Committee, Ms. Kalb moved that the full Board accept Catholic Charities Quality Improvement plan as presented. The motion was seconded by Mr. Enzerra and the Motion Passed Unanimously. (19-051)

On behalf of the Evaluation/Quality Improvement Committee, Ms. Kalb moved that the full Board accept Big Brothers/Big Sisters Quality Improvement plan as presented. The motion was seconded by Mr. Sabo and the Motion Passed Unanimously. (19-052)

Quality Improvement Review of Lifeline, Inc. (211) Ms. Dotson stated Lifeline, Inc. operates several programs but the ones funded by the Board include Volunteer Guardianship, Re-entry and 211.

Ms. Dotson stated that the Volunteer Guardianship program began on July 1, 2018. The program is in partnership with the Lake County Probate Court and funded in part by the ADAMHS Board and Senior Services Levy. They have hired three staff members who have received training. Their goal is to have 50-75 volunteers by the end of the fiscal year. Currently they have 18 volunteers and will be making a formal push in February.

Ms. Dotson stated that 211's call volume was up this year; the highest since 2014. The top needs in the county continue to be food (SNAP, food pantry, meals on wheels, etc.), housing & shelter (rent, homeless, shelter, vouchers, etc.) and help with utilities. There were 99 referrals to the compass line and 86 to the crisis hotline. 211 received National Accreditation which was a lot of work but they are excited about meeting the national standards. In the coming year they will be working on a mobile app and text feature.

Ms. Dotson stated that Lifeline just finished the second year of running the Re-Entry program. The Re-Entry program ensures successful offender reentry, reduces recidivism and enhances public safety. The Re-Entry Coordinator on staff brings outreach materials to prisons that were purchased with ADAMHS grants funds and include table materials, business cards, brochures, and other promotional materials. Prisons keep these materials in their reentry centers for inmates to reference if they are seeking services when they return to Lake County. The coordinator position was expanded to full-time which allows her more time to visit the Lake County Jail and state prisons regularly.

Ms. Dotson stated that Wrap-Around funds were used to assist individuals who were referred by an ADAMHS funded agency and who demonstrated a barrier to successful reentry. 11 clients were assisted with housing needs, transportation, work supplies, etc.

Ms. Lakomiak conducted the agency's Contract Compliance Review and found them in full compliance.

On behalf of the Evaluation/Quality Improvement Committee, Ms. Kalb moved that the full Board accept Lifeline's Quality Improvement plan as presented. The motion was seconded by Mr. Sabo and the Motion Passed Unanimously. (19-053)

Next Meeting Date: Monday, February 11, 2019 at 5:30 p.m., at the Lake County ADAMHS Board

*As the **PROGRAM COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

*As the **ALLOCATION COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

*As the **LONG-RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

#### **OLD BUSINESS:**

There was no old business.

#### **NEW BUSINESS:**

Payment of Bills Mr. Sarosy moved that the Board approve the January bills totaling \$1,076,547.05 be paid as presented. The motion was seconded by Mr. Meinhold. As there was no discussion the Board voted and the Motion Passed Unanimously. (19-054)

**AGENCY PRESENTATIONS:**

Ms. Dotson gave an overview of programs provided by Lifeline, Inc.

Mr. Pavicic gave a brief history on Bridges on how they began as an agency. He noted that Bridges is the only consumer operated agency in Ohio where 100% of their Board members receive services through the ADAMHS Board provider network.

**GOOD OF THE GROUP:**

Ms. Blasko shared that the Alumni Association will be holding a St. Patrick's Day Dinner Dance on Saturday, March 16<sup>th</sup> at 6:00 p.m. at the Painesville Township Park Community Center. Tickets are \$10 per person and they will have a band.

Ms. McLeod stated that Extended Housing will be holding a Stakeholder's Meeting on March 5<sup>th</sup> at 8:00 a.m. at Extended Housing to review highlights from 2018 and preview what is to come. Registration is required.

As there was no further business, Mr. Beck moved for adjournment at 6:30 p.m. The motion was seconded by Ms. McGruder and the Motion Passed Unanimously. (19-055)

Respectfully submitted,

Doug Klier  
Acting Chair

Les Beck  
Board Secretary