

Guardianship Program Manager: This new program is a collaboration between Lifeline and the Lake County Probate Court. This position of Program Manager is the primary staff who will oversee the program operations. It's a full-time opportunity with all associated benefits. Job duties will include supervision of two staff, as well as oversight of a volunteer force of 50+ volunteers. Volunteer recruitment and training will also be significant responsibilities. This program, as well as all three staff, will be housed at the Lake County Probate Court, but may also have commitments and responsibilities here at the Lifeline office from time to time. The position will require a Social Work License (LSW) and relevant experience working in Lake County or with the targeted populations the program will serve. Please send resume to michellem@lclifeline.org.

Lead 2-1-1 Information and Referral Specialist- 2-1-1 Lake County assists Lake County residents with basic needs referrals through phone and electronic communication. This position will oversee all duties related to department operations and will serve as the community liaison. Job duties will include: staff supervision, managing special projects internally and externally, train new staff, run reports and other data collection items, ensure all accreditation requirements are met to remain in compliance, attend outreach events (may include evenings and weekends) and manage scheduling. The Lead position is responsible for ensuring all hours are covered and the schedule reflects the needs of the agency. Please send resume to michellem@lclifeline.org.