

**LAKE COUNTY ADAMHS BOARD**

Regular Board Meeting

March 18, 2019

6:00 p.m.

Lake County ADAMHS Board, One Victoria Place, Suite 201, Painesville

Ms. DeMitra called the meeting to order 6:00 p.m.

**ROLL CALL:**

Members Present: Chair -- Dione DeMitra

Dave Enzerra	Roberta Kalb
Doug Klier	Julia McGruder
Andy Meinhold	Matt Sabo
Frank Sarosy	

Members Absent:

Les Beck	Jim McBride
Troy Hager	Nancy Brown
Karen Sippola	

Staff Present:

Kim Fraser, Executive Director  
 Jackie Bruner, Director of Business Operations  
 Greg Markell, Director of Community/Public Affairs  
 Kelly Tuttle, Secretary/Receptionist  
 Matt Gundling, Staff Accountant

Guests:

Damir Pavicic	Bridges	Jackie Smith	Lake Health
Barb Ferritto	Bridges	Lisa Falkenberg	Lake Health
Emily Currie-Manring	Catholic Charities	Katie Jenkins	NAMI
Mike Matoney	Crossroads/Beacon Health	Akia Lampkin	Ohio Living
Rachel Truelsch	Cleveland Rape Crisis	Stephanie Pope, MD	Public
Karen McLeod	Extended Housing	Patty Smith	Signature Health
Larry Kappler	Lake-Geauga	Ric McAllister	Windsor-Laurelwood
Charles Tong	Lake-Geauga	Courtney Stowe	WomenSafe

**MINUTES OF MEETING:**

Ms. Kalb moved to accept the minutes of the February 25, 2019 regular Board meeting as mailed. The motion was seconded by Ms. McGruder and the Motion Passed Unanimously. (19-064)

**CORRESPONDENCE:**

Ms. Fraser reported that Ms. Pavicic has regrettably resigned from her position on the ADAMHS Board due to health issues, effective immediately. She thanked the Board for the opportunity to serve.

**FINANCIAL REPORT:**

Mr. Gundling read the financial report of Board operations for the month of February 2019 as follows:

Beginning Cash Journal Balance	.....	\$2,999,256.64
Plus: Cash Receipts for the Month	.....	\$1,024,775.19
Total to Account For	.....	\$4,024,031.83
Minus: Cash Disbursements for the Month	.....	\$1,307,108.42
Ending Period Adjustments		\$ 0.00
Ending Cash Journal Balance	.....	\$2,716,923.41

Mr. Meinhold moved to accept the financial report for the month of February 2019 as read. Seconded by Mr. Sarosy, the Motion Passed Unanimously. (19-065)

**PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:**

Guests were welcomed and invited to introduce themselves and comment on any agenda items.

**EXECUTIVE DIRECTOR'S REPORT:**

Ms. Fraser announced the Governor has issued his proposed budget for the 2020 biennium. It is favorable for behavioral health and children's services. New funding received for crisis and opiate detox services will be continued into the new biennium. Ms. Fraser will be participating in webinars this week and getting more information on how things pan out locally. The new Governor will be investing the funds into the Boards which means a lot more autonomy.

Ms. Fraser reported the Board received a State Opiate Response (SOR) Housing grant in the amount of \$150,000 to assist with housing for individuals with opiate use disorder. The funds will help those coming out of the Opiate Recovery Transition Program with rental assistance and other housing needs.

Ms. Fraser noted SFY18 Annual Reports are included in Board packets. These reports are a great snapshot of what we were able to accomplish during that year.

The Friends of Lake ADAMHS Celebrity Art Auction will be held on Thursday, April 11th at St. Noel's. Please consider attending this great event. Please contact Ms. Tuttle if you haven't already registered to attend.

Ms. Fraser stated the 2<sup>nd</sup> Annual Week of Appreciation for First Responders will be April 29<sup>th</sup> through May 3<sup>rd</sup>. This is a great opportunity to thank first responders. Board staff is currently working on the details.

**EXECUTIVE COMMITTEE REPORT:**

Ms. DeMitro reported that the Executive Committee met prior to the Board meeting and the following items were discussed:

On behalf of the Executive Committee, Ms. Kalb moved that the full Board authorize the Executive Director to publish the Lake County ADAMHS Board SFY2020 Request for Proposal. The motion was seconded by Mr. Klier. After discussion the Board voted and the Motion Passed Unanimously. (19-066)

On behalf of the Executive Committee, Mr. Klier moved that the full Board support the Phase II Capital Project between Extended Housing and the Ohio Department of Mental Health and Addiction Services for elevator and ADA renovations; OMHAS grant to Extended Housing not to exceed \$200,000. The Lake County ADAMHS Board approves the aforementioned project with an assurance of intent to support Extended Housing's project consistent with the application and to monitor the operations to assure compliance. The motion was seconded by Mr. Sarosy. After discussion the Board voted and the Motion Passed Unanimously. (19-067)

On behalf of the Executive Committee, Ms. Kalb moved that the full Board make the following line item adjustments to Lake Geauga Recovery Center's SFY 2019 non-Medicaid contract: Decrease SUD Urine Drug Screen \$7,000, Decrease SUD Psychiatric Diagnostic Evaluation without Medical \$30,000, Increase SUD Family Information & Referral \$1,000, Increase SUD Case Management \$6,000, Increase SUD Individual Psychotherapy \$30,000. This is a budget neutral adjustment. The motion was seconded by Mr. Meinhold and the Motion Passed Unanimously. (19-068)

On behalf of the Executive Committee, Mr. Klier moved that the full Board make the following line item adjustments to Signature Health's SFY 2019 non-Medicaid contract: Decrease MH Psychiatric Diagnostic Evaluation without Medical \$2,500, Increase MH Evaluation & Management \$32,000, Decrease MH Community Services \$29,500. This is a budget neutral adjustment. The motion was seconded by Mr. Enzerra and the Motion Passed Unanimously. (19-069)

Ms. Fraser noted that Ms. Bruner works closely with agencies to ensure funds are expended appropriately.

On behalf of the Executive Committee, Ms. Kalb moved that the full Board enter into a one-time SFY 2019 non-Medicaid contract with Signature Health to support purchasing a men's Residential Treatment Center for an amount not to exceed \$200,000 in order to meet the needs of local citizens. The Lake County ADAMHS Board approves the aforementioned project with an assurance of intent to support Signature Health's program consistent with the application and, in addition, to annually monitor the program and operations of the facility to assure compliance. The motion was seconded by Mr. Sabo and the Motion Passed Unanimously. (19-070)

Ms. Fraser reminded the Board awarded funding for the group home previously. The dollars were reconciled back to close the books after they were not able to secure a location. The agency went through a number of iterations and was able to secure a location and additional funds through the Lake Health Foundation and Cleveland Foundation. The facility will have 16 beds and have the capability to house half males and half females.

On behalf of the Executive Committee, Ms. Kalb moved that the full Board increase the ADAMHS Board Supplemental Expenditure Postage Line item #654 in the amount of \$1,000. This will be taken out of cash reserves. The motion was seconded by Ms. McGruder and the Motion Passed Unanimously. (19-071)

At least forty-five (45) days prior to the annual meeting of the Board, the Board shall elect a Nominating Committee composed of at least five (5) of its' members not then officers of the Board. Such Nominating Committee shall report to the Board at the Regular Meeting prior to the Annual Meeting a list of candidates for officers to be voted for at the ensuing election of officers. At least ten (10) days before the Annual Meeting, the Secretary shall mail by first class mail, postage prepaid, to each member of the Board at his/her last known address, the list of candidates selected by the Nominating Committee. Nominations for any office may be made from the floor with consent of the nominee. Once appointed, the Nominating Committee shall remain a standing committee until replaced in the succeeding year as set forth above.

On behalf of the Executive Committee, Mr. Klier moved that the full Board elect the following to the Nominating Committee to develop a recommended Slate of Officers for SFY20: Frank Sarosy (chair), Jim McBride, Julia McGruder, Dave Enzerra and Karen Sippola. The motion was seconded by Ms. McGruder and the Motion Passed Unanimously. (19-072)

#### **EVALUTION/QUALITY IMPROVEMENT COMMITTEE:**

Ms. Kalb reported that the Evaluation/Quality Improvement Committee met prior to the Board meeting and the following items were discussed:

Ms. Lakomiak reminded that the committee did not have a quorum for the February meeting. She conducted the Contract Compliance Review for Extended Housing and Windsor-Laurelwood and found them both in full compliance.

On behalf of the Evaluation/Quality Improvement Committee, Ms. Kalb moved that the full Board accept Extended Housing's Quality Improvement plan as presented. Seconded by Mr. Sabo the Motion Passed Unanimously. (19-073)

On behalf of the Evaluation/Quality Improvement Committee, Ms. Kalb moved that the full Board accept Windsor-Laurelwood's Quality Improvement plan as presented. Seconded by Mr. Meinhold the Motion Passed Unanimously. (19-074)

Quality Improvement Review of Crossroads Ms. Rider introduced Megan who gave a moving testimonial on her experience with using the services at Crossroads, New Directions and Beacon Health. She was thanked and warmly applauded for sharing her story.

Staff members gave a brief presentation on Crossroad's Community Based Services and Beacon Health's Integrated Dual Disorder Treatment.

Mr. Matoney provided a power point presentation updating the committee on the Beacon Health and Crossroads merger. He stated that they are scheduled to be legally merged on July 1, 2019. Each agency will continue to deliver core programs and services. There is one governing Board, one CEO, one management team and one set of by-laws. There have been challenges that included mortgages, bank approvals and financial challenges. The agency is in the year long process of becoming a Trauma Informed Organization which focuses on the following principles: safety, trustworthiness & transparency, cultural humility, voice & choice, empowerment and collaboration & mutuality.

Board members thanked Crossroads/Beacon Health for their presentation and for the great job they have done working together while remaining clinically strong. Ms. Lakomiak conducted the agency's Contract Compliance Review and found them in full compliance.

On behalf of the Evaluation/Quality Improvement Committee, Ms. Kalb moved that the full Board accept Crossroads/Beacon Health's Quality Improvement plan as presented. Seconded by Mr. Enzerra the Motion Passed Unanimously. (19-075)

Next meeting date: Monday, April 8th at 5:30 p.m., at Signature Health.

*As the **PROGRAM COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

*As the **ALLOCATION COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

*As the **LONG-RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

#### **OLD BUSINESS:**

There was no old business.

#### **NEW BUSINESS:**

Payment of Bills Mr. Sabo moved that the Board approve the March bills totaling \$1,474,049.12 be paid as presented. The motion was seconded by Mr. Klier. As there was no discussion the Board voted and the Motion Passed Unanimously. (19-076)

**AGENCY PRESENTATIONS:**

Mr. McAllister gave a brief overview of the services provided at Windsor-Laurelwood. He noted that in 2018 they had 137 admissions through the Opiate Transition Program.

Mr. Matoney gave brief presentation on services provided by Crossroads/Beacon Health. He is proud they were able to have the power to come together and serve the community.

**GOOD OF THE GROUP:**

Mr. Pavicic advised that the RecoveryOhio Advisory Council released their initial report. He suggested this might be helpful tool for the Board when reexamining their strategic plan.

As there was no further business, Mr. Klier moved for adjournment at 6:40 p.m. The motion was seconded by Mr. Meinhold and the Motion Passed Unanimously. (19-077)

Respectfully submitted,

Dione DeMitro  
Chair

Roberta Kalb  
Past Chair