

Guardianship Program Manager: This new program is a collaboration between Lifeline and the Lake County Probate Court. This position of Program Manager is the primary staff who will oversee the program operations. It's a full-time opportunity with all associated benefits. Job duties will include supervision of two staff, as well as oversight of a volunteer force of 50+ volunteers. Volunteer recruitment and training will also be significant responsibilities. This program, as well as all three staff, will be housed at the Lake County Probate Court, but may also have commitments and responsibilities here at the Lifeline office from time to time. The position will require a Social Work License (LSW) and relevant experience working in Lake County or with the targeted populations the program will serve. Please send resume to michellem@lifeline.org.

Program Coordinator: Lake County's community action agency is seeking a social services professional to assist residents with securing safe and affordable housing. This full time position includes direct service responsibilities in conjunction with administrative duties as related to processing required paperwork and reporting. Duties include: client intake, coordination of services between client and landlord, data tracking through web based data software and on site safety inspections of properties before client secures new home. Local travel is a primary responsibility of this position as well as working with private and public housing entities. Previous social service experience is preferred. Position available immediately.