

**LAKE COUNTY ADAMHS BOARD**

Regular Board Meeting

April 15, 2019

6:00 p.m.

Lake County ADAMHS Board, One Victoria Place, Suite 201, Painesville

Ms. DeMitra called the meeting to order 6:00 p.m.

**ROLL CALL:**

Members Present: Chair -- Dione DeMitra

Les Beck	Nancy Brown
Dave Enzerra	Troy Hager
Roberta Kalb	Julia McGruder
Andy Meinhold	Matt Sabo
Frank Sarosy	Karen Sippola

Members Absent:

Doug Klier	Jim McBride
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Staff Present:

Kim Fraser, Executive Director  
 Jackie Bruner, Director of Business Operations  
 Greg Markell, Director of Community/Public Affairs  
 Christine Lakomiak, Director of Quality & Clinical Operations  
 Kelly Tuttle, Secretary/Receptionist  
 Matt Gundling, Staff Accountant

Guests:

Damir Pavicic	Bridges	Jackie Smith	Lake Health
Patty Rotert	Bridges	Katie Jenkins	NAMI
Ron Wright	Bridges	Akia Lampkin	Ohio Living
Emily Currie-Manring	Catholic Charities	Stephanie Pope, MD	Public
Craig Hargenrader	Crossroads/Beacon Health	Patty Smith	Signature Health
Rachel Truelsch	Cleveland Rape Crisis	Jonathan Lee	Signature Health
Kelsey Kennedy	Cleveland Rape Crisis	Mary Wynne-Peaspanen	Signature/Family
Karen McLeod	Extended Housing	Courtney Stowe	WomenSafe
Melanie Blasko	Lake-Geauga		

**MINUTES OF MEETING:**

Ms. Kalb moved to accept the minutes of the March 18, 2019 regular Board meeting as mailed. The motion was seconded by Mr. Beck and the Motion Passed Unanimously. (19-078)

**CORRESPONDENCE:**

There was no correspondence.

**FINANCIAL REPORT:**

Mr. Gundling read the financial report of Board operations for the month of March 2019 as follows:

Beginning Cash Journal Balance .....	\$2,716,923.41
Plus: Cash Receipts for the Month .....	\$ 617,342.98
Total to Account For .....	\$3,334,266.39
Minus: Cash Disbursements for the Month .....	\$1,436,193.59
Ending Period Adjustments .....	\$ 0.00
Ending Cash Journal Balance .....	\$1,898,072.80

Mr. Sarosy moved to accept the financial report for the month of March 2019 as read. Seconded by Mr. Meinhold, the Motion Passed Unanimously. (19-079)

**PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:**

Guests were welcomed and invited to introduce themselves and comment on any agenda items.

**EXECUTIVE DIRECTOR'S REPORT:**

Ms. Fraser reported that the Celebrity Art Auction was a phenomenal success. She thanked Ms. Strancar, Ms. Dotson and Ms. Wynne-Peaspanen for their tremendous amount of work. This was by far the most successful event. Last year the amount raised was \$12,600 which had been the most raised since the start. This year the event raised \$28,400! There were 319 guests in attendance with 45% being their first time at our auction. She thanked everyone who helped at the event.

Ms. Fraser stated the week of Appreciation for First Responders is the first week of May. Bags of literature and cookies will be delivered to fire and police departments throughout the county.

The Expressions of Recovery Art Show Reception will be held on Monday, April 29<sup>th</sup> from 5-6:30 p.m. at the Great Lakes Mall Dillard's concourse. Friends of Lake ADAMHS are providing snacks. The show will be on display through the month of May. She encouraged everyone to attend this event.

The Annual Dinner will be held on Monday, June 17<sup>th</sup>. During the dinner three awards are presented which include: Consumer Achievement Award, Advocate Award and Unsung Hero Award. If you have someone you would like to nominate, please get that information to Mr. Markell by mid-May.

Ms. Fraser stated there will be no Program or Allocation Committees held in May. Proposals will be presented to the full Board at the May 20<sup>th</sup> Board meeting.

Ms. Fraser noted that cell phone card holders with compass line cards were placed at each Board member's seat. Please distribute these in the community if anyone approaches you who is in need. There are extras if members would like to take additional cards.

**EXECUTIVE COMMITTEE REPORT:**

Ms. DeMistro reported that the Executive Committee met prior to the Board meeting and the following items were discussed:

On behalf of the Executive Committee, Mr. Beck moved that the Lake County ADAMHS Board approve the General & Professional Liability Insurance and the Directors and Officers Liability Insurance as recommended by the Executive Director. The motion was seconded by Mr. Sabo and the Motion Passed Unanimously. (19-080)

Ms. Fraser noted that that the coverage is the same from the previous year and is consistent with recommendations from the Board association.

On behalf of the Executive Committee, Mr. Beck moved that the full Board approve the SFY20 Board Operating Budget as presented. The motion was seconded by Mr. Sarosy. After discussion the Board voted and the Motion Passed Unanimously. (19-081)

Ms. Fraser noted that the overall increase from last year is .05%.

On behalf of the Executive Committee, Ms. Kalb moved that the full Board enter into a one-time SFY 2019 non-Medicaid grant type contract with Extended Housing for SOR Housing program in an amount not to exceed \$150,000. The motion was seconded by Ms. Sippola and the Motion Passed Unanimously. (19-082)

Ms. Fraser reminded that these federal dollars that were awarded will be used for six month housing vouchers for those coming out of the Opiate Recovery Transition Program.

On behalf of the Executive Committee, Mr. Hager moved that the full Board make the following budget neutral line-item adjustments to Crossroads/Beacon Health's SFY 2019 non-Medicaid contract: Decrease MH Psychiatric Diagnostic Evaluation without Medical \$30,000, decrease MH Evaluation & Management \$210,000, Decrease MH Psychotherapy \$145,000, decrease MH Psychotherapy for Crisis \$20,000, Increase MH Community Services \$300,000, Increase MH Crisis Outreach \$20,000, Increase MH Hotline \$85,000, Decrease ACHES \$25,000 and Increase MH Prevention \$25,000 . The motion was seconded by Mr. Sabo and the Motion Passed Unanimously. (19-083)

#### **EVALUTION/QUALITY IMPROVEMENT COMMITTEE:**

Ms. Kalb reported that the Evaluation/Quality Improvement Committee met on April 8<sup>th</sup> and the following items were discussed:

Quality Improvement Review of Signature Health Ms. Harrington presented a power point highlighting several milestones that Signature Health achieved this past year:

1. Goal to recruit and hire more staff to accommodate growth has progressed as planned; staffing levels have increased by 14%.
2. Corporate HQ moved from Willoughby Annex to Tyler Blvd., freeing space for direct care.
3. Extensive remodeling in Painesville location almost tripled available space for direct care.
4. Creating of robust Infections Disease program, particularly screening and treatment for HIV and Hep C in (Medication Assisted Treatment (MAT) Patients.
5. Had their first HRSA Operational Site Visit since achieving FQHC status in 2017. Went very well; no citations or follow-ups required.
6. Introduced Vaccines for Children (VFC) program.

The ADAMHS Board funds Life Development Skills and Prevention services for Family Planning through Signature Health. Ms. Wynne-Peaspanen thanked the Board for funding these important programs.

Ms. Noyes reported that she makes presentations in the community and in schools on either a standing or one-time basis. Presentations are given monthly to the Jail Treatment Program woman's group, Juvenile Detention Center and Oak House. She also presents to Crossroads adolescent IOP, Extended Housing residents, Project Hope, Lake House, Bridges and several groups at Signature Health program. These presentations are tailored towards the group.

Ms. Harrington noted their target goal of over 90% satisfaction surpassed all services. The overall satisfaction is 97%.

Signature Health is working on the following initiatives:

- New 2019-2021 Strategic Plan, new Mission and Vision Statements, QI Initiatives
- Planned opening of new, 16 bed residential facility in Mentor

- Centralized call center at Tyler location
- Transportation program to improve access for patients.
- New fully-integrated Electronic Health Records will dramatically improve their ability to monitor and track quality issues/initiatives, program data and outcomes.

Renee gave a moving testimonial on how the services she received at Signature Health helped save her life. She was thanked and warmly applauded for sharing her story.

Discussion: Will appointment calls go to the centralized call center? Yes, this will allow reception to give full attention to clients while there for an appointment. Before a client leaves they can also schedule an appointment with the front desk. The centralized calls are currently being piloted at their Cuyahoga County locations and they hope to implement the Lake County offices in the early summers.

The ADAMHS Board currently offers a transportation program. What other types of transportation is Signature offering? Signature still does use the program offered through the Board but sometimes it doesn't always fit the need of the client. If someone lives in Euclid/Collinwood area LakeTran is not able to transport them or if their appointment is after 7:00 p.m. Signature is able to bill through QMHS for rides that they provide if they are a medically necessary. They have entered into a contract with LYFT to provide rides also. They are trying to eliminate barriers for transportation for their clients.

Ms. Lakomiak conducted the agency's Contract Compliance Review and found them in full compliance.

On behalf of the Evaluation/Quality Improvement Committee, Ms. Kalb moved that the full Board accept Signature Health's Quality Improvement plan as presented. Seconded by Mr. Sarosy the Motion Passed Unanimously. (19-084)

Next meeting date: Monday, May 13th at 5:30 p.m., at Signature Health.

*As the **PROGRAM COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

*As the **ALLOCATION COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

*As the **LONG-RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

#### **OLD BUSINESS:**

There was no old business.

#### **NEW BUSINESS:**

Payment of Bills Mr. Beck moved that the Board approve the April bills totaling \$1,411,736.55 be paid as presented. The motion was seconded by Ms. Brown. As there was no discussion the Board voted and the Motion Passed Unanimously. (19-085)

#### **AGENCY PRESENTATIONS:**

Mr. Lee gave a brief presentation on services provided by Signature Health.

#### **GOOD OF THE GROUP:**

Ms. Fraser reminded that the Long-Range Planning Committee meeting was postponed to Wednesday, May 8<sup>th</sup>. She asked Board members planning to attend to please let Board staff know so if there is quorum of the Board a Special Board meeting can be declared.

Ms. Blasko announced that Lake-Geauga's St. Patrick's Day Dinner Dance was a huge success with over 150 people in attendance. She thanked the Board for supporting the event. The next alumni event will be held on April 26<sup>th</sup> at Scores Fun Center.

**EXECUTIVE SESSION:**

Ms. Kalb moved that the full Board, by roll call vote, enter into Executive Session to discuss a public employee. The motion was seconded by Mr. Beck.

The roll call was taken and the Motion Passed Unanimously. (19-086) The Board went into Executive Session at 6:30 p.m. Everyone was asked to leave.

Ms. Kalb moved to exit Executive Session at 7:00 p.m. The motion was seconded by Mr. Beck and the Motion Passed Unanimously. (19-087)

Mr. Beck moved that full Board approve a 6% salary increase for the Executive Director for FY2020. The motion was seconded by Ms. McGruder and the Motion Passed Unanimously. (19-088)

As there was no further business, Mr. Sabo moved for adjournment at 7:15 p.m. The motion was seconded by Mr. Beck and the Motion Passed Unanimously. (19-089).

Respectfully submitted,

Dione DeMitro  
Chair

Les Beck  
Secretary