

**LAKE COUNTY ADAMHS BOARD**

Annual Board Meeting

June 17, 2019

5:30 p.m.

Quail Hollow, 11080 Concord-Hambden Rd., Painesville

Ms. DeMitra called the meeting to order 5:30 p.m.

**ROLL CALL:**

Members Present: Chair -- Dione DeMitra

Les Beck	Nancy Brown
Dave Enzerra	Troy Hager
Roberta Kalb	Jim McBride
Julia McBride	Andy Meinhold
Matt Sabo	

Members Excused:

Doug Klier	Frank Sarosy
Karen Sippola	

Staff Present:

Kim Fraser, Executive Director  
Jackie Bruner, Director of Business Operations  
Greg Markell, Director of Community/Public Affairs  
Christine Lakomiak, Director of Quality & Clinical Operations

Kelly Tuttle, Secretary/Receptionist  
Matt Gundling, Staff Accountant  
Danette Richards, Triage Specialist  
Amy Tulenson, Transportation Coordinator

Guests:

Damir Pavicic	Bridges	Kerri Luckner	Lake-Geauga
Carol Casey	Bridges	Janie Racer	Lake Health
Senta Kline	Catholic Charities	Lisa Falkenberg	Lake Health
Emily Currie Manring	Catholic Charities	Shawn Pekar	Lake Health
John Hamercheck	Commissioner	Mark Flash	Lake Health
Mike Matoney	Crossroads Health	Jason Guo	Lakeland
Lyndsey Murphy	Crossroads Health	Katie Jenkins	NAMI
Samantha Kissig	Crossroads Health	Pam Jones	NAMI
Bonnie Huston	Crossroads Health	Edie Belt	NAMI
Erin Turner	Crossroads Health	Sara Tackett	NAMI
Dan Gold	Crossroads Health	Jim Nagle	Signature Health
Jonathan Brown	Crossroads Health	Jonathan Lee	Signature Health
Mike Crislip	Crossroads Health	Patty Smith	Signature Health
Rachel Truelsch	Cleveland Rape Crisis	Mary Wynne-Peaspanen	Signature/Family
Karen McLeod	Extended Housing	Tia Lawrence	Torchlight
Janine Kuestner	Extended Housing	Tim Kehres	Torchlight
Ed Brown	Guest	Brenda Bailey	Windsor-Laurelwood
Allison Meinhold	Guest	Georgette Pollino	Windsor-Laurelwood
Connie Ness	Jail Treatment	Andrea Gutka	WomenSafe
Melanie Blasko	Lake-Geauga		

**SWEARING IN OF ALL BOARD MEMBERS:**

Commissioner Hamercheck administered the Oath of Office to all Board members reaffirming their commitment to serve on the Board.

**MINUTES OF MEETING:**

Ms. Kalb moved to accept the minutes of the May 20, 2019 regular Board meeting as mailed. The motion was seconded by Mr. Beck and the Motion Passed Unanimously. (19-098)

**CORRESPONDENCE:**

There was no correspondence.

**FINANCIAL REPORT:**

Mr. Gundling read the financial report of Board operations for the month of May 2019 as follows:

Beginning Cash Journal Balance . . . . .	\$6,106,018.11
Plus: Cash Receipts for the Month . . . . .	\$ 280,754.87
Total to Account For . . . . .	\$6,386,772.98
Minus: Cash Disbursements for the Month . . . . .	\$1,188,420.67
Ending Period Adjustments	\$ 0.00
Ending Cash Journal Balance . . . . .	\$5,198,352.31

Mr. McBride moved to accept the financial report for the month of May 2019 as read. Seconded by Mr. Meinhold, the Motion Passed Unanimously. (19-099)

**PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:**

Guests were welcomed and invited to introduce themselves and comment on any agenda items.

**EXECUTIVE DIRECTOR'S REPORT:**

Ms. Fraser stated she will be speaking during the dinner program so she had no report at this time.

**EXECUTIVE COMMITTEE REPORT:**

Ms. DeMitro reported the Executive Committee met prior to the Board meeting and the following agenda items were discussed:

On behalf of the Executive Committee, Mr. Hager moved that the full Board approve the Lake County Sheriff's Office request to subcontract FY2020 Substance Use Disorder clinical services to Crossroads Health. The motion was seconded by Mr. McBride and the Motion Passed Unanimously. (19-100)

Due to administrative staffing changes in the Jail Treatment Program they have asked to subcontract services to Crossroads Health who already provide mental health services in the jail.

On behalf of the Executive Committee, Ms. Kalb moved that the full Board enter into an Employment Agreement with Kimberly G. Fraser as Executive Director of the Lake County ADAMHS Board effective July 1, 2019 and ending June 30, 2029. The motion was seconded by Mr. Sabo. After discussion, the Board voted and the Motion Passed Unanimously. (19-101)

The end date was extended from the previous contract.

*As the EVALUATION/QUALITY IMPROVEMNT COMMITTEE did not meet since the last full Board meeting, the Board moved on to the next agenda item*

**PROGRAM COMMITTEE REPORT:**

Mr. Meinhold reported the Program Committee met on June 10<sup>th</sup> and the following agenda items were discussed:

Ms. Bruner distributed 'SFY20 MH SUD non-Medicaid Service Proposals'. The purpose of the Program Committee is to not look at the dollars/allocations but to consider the clinical services.

The following providers are requesting to enter into a SFY20 non-Medicaid contract with the Lake County ADAMHS Board with no service changes from SFY19: Bridges, Catholic Charities Services, Extended Housing, Jail Treatment Program, Lake Health, Lifeline, Torchlight Youth Mentoring, Windsor-Laurelwood and WomenSafe.

The following agencies proposed program changes in their SFY20 RFP as follows:

#### Crossroads Health

- Forensics Grant (previously the Criminal Justice Intervention and Jail Diversion) – combined the two programs into one and added a case manager and additional training to the program.
- Parenting with Love and Logic – new treatment program focused on children that is high intensity; Medicaid billable
- Supported Employment Service
  - Expansion of program to serve additional consumers; eliminated Consumer Choice Cleaners which was an offshoot of the supported employment
- All other adjustments to programs are fiscal related.

#### Lake-Geauga Recovery Centers

- New Wellness and Fitness Program to serve clients at the residential treatment facilities. Services will be provided by an exercise physiologist/personal trainer and a certified strength and conditioning coach. Health and wellness activities are vital contributors to mind and body and expectations are better outcomes for each client.
- All other adjustments to program are fiscal related.

#### NAMI of Lake County

- Dual Diagnosis Support Program Reinstated
  - This program was requested in SFY19 but with personnel changes, the program got suspended until NAMI was ready to fully make it operational. If approved they hope to have classes and groups running by February 2020.

#### NBHS

- Expansion of staff to support existing programming and client needs. The need is there for additional staff.

#### Signature Health

- Reinstatement of Residential Treatment Program – the new outpatient facility is for men but has the capability to serve men and women based on need.
- All other changes are fiscal related.

A motion was forwarded to the Allocation Committee to accept the proposals as presented.

#### **ALLOCATION COMMITTEE REPORT:**

Mr. Hager reported the Allocation Committee met on June 12<sup>th</sup> and the following agenda items were discussed:

SFY2020 Proposals Mr. Klier reminded the purpose of the Allocation Committee is to not look at the clinical services but to consider the financial investments.

The following providers are requesting to enter into a SFY20 non-Medicaid contract with the Lake County ADAMHS Board with no fiscal changes from SFY19: Catholic Charities Services, Jail Treatment Program, Lifeline, Torchlight Youth Mentoring, Windsor-Laurelwood and WomenSafe.

Ms. Fraser reviewed the following agencies who proposed fiscal changes in their SFY20 RFP as follows:

- Bridges – annualized increase request to address healthcare cost.
- Crossroads Health – requested increase to expand existing clinical services.
- Extended Housing – requested increase in property acquisition and management line-item; the program has sustained flat funding since SFY11.
- Lake-Geauga Recovery Centers – requested a decrease in residential treatment due to BH redesign rate change and the ability to capture Medicaid. Requesting to add a wellness program in residential treatment facilities. There is no decrease in the services they are providing.
- Lake Health -- annualized increase for Peer Support Recovery program which is up and running.
- NAMI of Lake County – reinstatement of dual diagnosis support program at a slightly lower rate.
- NBHS -- requested increase in residential treatment to support increased staffing levels. There has not been an increase in sometime and the level of acuity has increased. Dedicated staffing in Lake County is needed to manage programs.
- Signature Health – requested an increase for reinstatement of residential treatment facility.

A recommendation was received from the Program Committee to accept proposals as presented by staff.

On behalf of the Allocation Committee, Mr. Hager moved that the full Board enter into SFY20 non-Medicaid contract with the following agencies as presented: Bridges (\$435,617.00), Catholic Charities (\$168,486.00), Crossroads Health (\$4,981,364.00), Extended Housing (\$1,344,313), Lake County Jail Treatment (\$173,892.00), Lake-Geauga Recovery Centers (\$991,469.00), Lake Health (\$595,774.00), Lifeline (\$104,425.00), NAMI of Lake County (\$208,702.40), Northcoast Behavioral (\$913,431.00), Signature Health (\$869,680.00), Torchlight Youth Mentoring (\$155,000.00), Windsor-Laurelwood (\$601,375.00) and WomenSafe, Inc. (\$73,352.79). The motion was seconded by Mr. Beck. After discussion, the Motion Passed Unanimously. (19-102)

SFY2020 Pass-Thru Funding Ms. Fraser reviewed ‘SFY20 Pass Thru Grants’. She stated that periodically throughout the year dollars are granted to agencies for designated programs by the state or federal department. The Board is the fiscal pass-thru agent and there is no cost to the Board. Staff recommendation is to enter into the proposed pass-thru grants.

On behalf of the Allocation Committee, Mr. Hager moved that the full Board enter into SFY20 non-Medicaid contracts for Pass-Thru grants as outlined. The motion was seconded by Mr. Beck and the Motion Passed Unanimously. (19-103)

#### **OLD BUSINESS:**

There was no old business.

#### **NEW BUSINESS:**

Payment of Bills Mr. Meinhold moved that the Board approve the June bills totaling \$1,062,594.88 be paid as presented. The motion was seconded by Mr. McBride. As there was no discussion the Board voted and the Motion Passed Unanimously. (19-104)

Election of Officers Ms. DeMitro reported that the Nominating Committee proposed the following SFY2020 Slate of Officers:

Les Beck	Chair
Dave Enzerra	Vice-Chair
Andy Meinhold	Treasurer
Matt Sabo	Secretary
Dione DeMitro	Past Chair

Nominations were called for from the floor. As none were offered, Mr. McBride moved to close the nominations. Seconded by Mr. Hager, the Motion Passed Unanimously. (19-105)

Ms. Brown moved that the full Board approve the SFY20 Slate of Officers as presented by the Nominating Committee. Seconded by Mr. Hager, the Motion Passed Unanimously. (19-106)

As there was no further business, Mr. Beck moved for adjournment at 5:45 p.m. The motion was seconded by Mr. Hager and the Motion Passed Unanimously. (19-107).

Respectfully submitted,

Dione DeMitro  
Chair

Les Beck  
Secretary