

**LAKE COUNTY ADAMHS BOARD**

Regular Board Meeting

November 18, 2019

6:00 p.m.

Lake County ADAMHS Board, One Victoria Place, Suite 201, Painesville

Mr. Beck called the meeting to order 6:00 p.m.

**ROLL CALL:**

Members Present: Chair -- Les Beck

- Nancy Brown
- Dave Enzerra
- Pam Kurt
- Julia McGruder
- Matt Sabo
- Joanne Zeroske
- Kim Collise
- Roberta Kalb
- Jim McBride
- Andy Meinhold
- Karen Sippola

Members Excused:

- Dione DeMitro

Staff Present:

- Kim Fraser, Executive Director
- Jackie Bruner, Director of Business Operations
- Greg Markell, Director of Community/Public Affairs
- Kelly Tuttle, Secretary/Receptionist
- Matt Gundling, Staff Accountant
- Sandra Tenkku, Community Outreach Specialist

Guests:

- |                      |                           |                  |                |
|----------------------|---------------------------|------------------|----------------|
| Rachel Truelsch      | Cleveland Rape Crisis     | Jackie Smith     | Lake Health    |
| Mike Matoney         | Crossroads Health         | Carrie Dotson    | Lifeline, Inc. |
| Karen McLeod         | Extended Housing          | Tracy Richardson | Lifeline, Inc. |
| Mary Wynne-Peaspanen | Family Planning/Signature | Laura Williams   | NBHS           |
| Kerri Luckner        | Lake-Geauga               | Jessica Martin   | WomenSafe      |

**MINUTES OF MEETING:**

Ms. Kalb moved to accept the minutes of the October 21, 2019 regular Board meeting as mailed. The motion was seconded by Mr. McBride. The Motion Passed with Mr. Sabo abstaining. (20-025)

**CORRESPONDENCE:**

Ms. Fraser reported correspondence was received that Victoria Place has been officially sold. We will be working with new landlords and our lease is still in place and valid.

**FINANCIAL REPORT:**

Mr. Gundling read the financial report of Board operations for the month of October 2019 as follows:

Beginning Cash Journal Balance .....	\$6,024,902.56
Plus: Cash Receipts for the Month .....	\$ 916,828.26
Total to Account For .....	\$6,941,730.82
Minus: Cash Disbursements for the Month .....	\$1,187,293.62
Ending Period Adjustments	\$ 0.00
Ending Cash Journal Balance .....	\$5,754,437.20

Mr. Meinhold moved to accept the financial report for the month of October 2019 as read. Seconded by Ms. Brown, the Motion Passed Unanimously. (20-026)

**PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:**

Guests were welcomed and invited to introduce themselves and comment on any agenda items.

**EXECUTIVE DIRECTOR'S REPORT:**

Ms. Fraser introduced Sandra Tenkku, the Board's new Community Outreach Specialist. Board staff is excited to have her on board bringing new life and ideas to the position. Ms. Tenkku noted she is thrilled to be here.

During the holidays, business will continue as usual at the Board office. Staffing may be light at times. If there is one person in the office, the doors will be locked for safety purposes. In the event Board members are unable reach someone at the office, Ms. Fraser is always reachable by cell or email.

The annual Holiday Open House will be held prior to the Board meeting on December 16th starting at 4:00 p.m. Ms. Fraser welcomed everyone to stop by for refreshments and merriment.

Ms. Fraser reported that Board members are required to participate in one training each year. The training is approved by the Ohio Department of Mental Health and Addiction Service. In previous years someone from Columbus has presented on topics such as what is happening on a statewide basis, social media and conflict of interest. Instead of asking Board members to give up a Saturday, Ms. Fraser suggested having a brief February Board meeting starting at 5:00 p.m. and then holding the training immediately after. For planning purposes this is how Board staff will continue to proceed unless there are strong objections.

**EXECUTIVE COMMITTEE REPORT:**

Mr. Beck reported that the committee met prior to the Board meeting and the following items were discussed:

On behalf of the Executive Committee, Mr. Enzerra moved that the full Board accept the schedule of ADAMHS Board regular meetings for January 2020 through June 2020. Seconded by Mr. McBride the Motion Passed Unanimously. (20-027)

On behalf of the Executive Committee, Mr. Sabo moved that the full Board accept the Lake County CY2018 Audit. The motion was seconded by Mr. Meinhold. As there was no discussion the Board voted and the Motion Passed Unanimously. (20-028)

Ms. Fraser noted that as part of the government, we are included in the county single audit. There were no findings.

*As the **EVALUATION/QUALITY IMPROVEMENT COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **PROGRAM COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

**ALLOCATION COMMITTEE REPORT:**

Mr. Meinhold reported that the Allocation Committee met on Wednesday, November 6<sup>th</sup> and the following agenda items were discussed:

SFY2019 MH/SUD non-Medicaid Contract Reconciliation Ms. Fraser reviewed 'SFY2019 Mental Health and Substance Use Disorder non-Medicaid Service Contract Reconciliations'. Grant contracts are for programs that can't be broken into a unit of service. 1/12 of the amount is allocated to the agency at the beginning of each month. Unused dollars are invoiced and returned back to the Board. Purchase of service (POS) contract dollars are granted when the agency submits a bill for the units of service provided. Due to the changes with behavioral health re-design and managed care POS contracts were fronted dollars like a grant contract so there were no delays in payment to agencies.

Ms. Fraser highlighted the following contracts:

Beacon/Crossroads: The grant amount to be invoiced: \$10,000 in SUD intensive outpatient (not as many units produced as anticipated). The purchase of service amount to be invoiced: \$85,299.36 primarily in the clinical crisis services and SUD services (areas they were able to produce more Medicaid revenue). The amount is significantly less than a year ago.

Catholic Charities Services: The grant amount to be invoiced: \$293.99 in transition age youth (not as many units produced as anticipated).

Extended Housing: The grant amount to be invoiced: \$42,959.58 in rental assistance (rent sometimes comes in less than anticipated or clients are able to pay a portion of the rent). There is a carryover into next fiscal year for PATH which was approved by the state.

LCSO/Jail Treatment Program: The grant amount to be invoiced: \$6,200 in Indigent Driver Treatment Funds from municipal courts (winding down the program the Sheriff's office was less aggressive in collecting funds). Crossroads Health started operating the program this fiscal year. There has been an outreach from Painesville Municipal court to contribute more dollars to IDTF through surplus funds.

Lake-Geauga Recovery Center: The grant amount to be invoiced: \$167,595.00 in residential treatment (were able to utilize Medicaid instead of local funding). Last fiscal year was the first year Medicaid was able to be billed for residential treatment. The purchase of service amount to be invoiced: \$163,988.55 for clinical services (were able to utilize Medicaid instead of local funding).

Lifeline: The grant amount to be invoiced: \$9,894.23 in new/expanded programming (program not fully realized for the full year). Anticipate using fully in SFY 20.

Signature Health: The grant amount to be invoiced: \$42,710.71 in the wellness program, behavioral liaison and prevention services (not as many units produced as anticipated). The purchase of service to be invoiced: \$151,100.79 in residential treatment and clinical services (were able to utilize Medicaid instead of local funding). Residential treatment funds were reallocated to this fiscal year for the men's group home.

Windsor-Laurelwood: The unspent purchase of service amount: \$555,525.00. The Board utilizes beds at Windsor-Laurelwood through purchase of service for adults and children. If beds are not available at the state hospital bed days are used at Windsor-Laurelwood. Board staff recommend that these funds not be decreased and should continue to be earmarked in case something happens with access to the state hospital. It is a safety net we really need. Windsor-Laurelwood runs close to census and the state hospital usually runs over census.

WomenSafe, Inc.: The purchase of service amount to be invoiced: \$2,183.31 in psychiatric evaluation and community services (were able to utilized Medicaid instead of local funding).

Reconciled dollars go back into general revenue for further investments. A motion was forwarded from the Allocation Committee to send invoices as stated to Catholic Charities, Crossroads Health, Extended Housing, Lake County Sheriff, Lake-Geauga Recovery Centers, Lifeline, Inc. and Signature Health for unspent grant non-Medicaid contracts.

On behalf of the Allocation Committee, Mr. Meinhold moved that the full Board invoice Crossroads Health (\$10,000.00), Catholic Charities (\$293.99), Extended Housing (\$42,959.58), Lake County Sheriff (\$6,200), Lake Geauga Recovery Centers (\$167,595.00), Lifeline (\$9,894.23), and Signature Health (\$42,710.71) for SFY2019 unspent grant non-Medicaid contract services. The motion was seconded by Ms. Zeroske and the Motion Passed Unanimously. (20-029)

A motion was forwarded from the Allocation committee to send invoices as stated to Crossroads Health, Lake-Geauga Recovery Centers, Signature Health and WomenSafe for unspent purchase of service non-Medicaid contracts.

On behalf of the Allocation Committee, Mr. Meinhold moved that the full Board invoice Crossroads Health (\$85,299.36), Lake Geauga Recovery Centers (\$163,988.55), Signature Health (\$151,100.79) and WomenSafe (\$2,183.31) for SFY2019 unspent purchase of service non-Medicaid contract services. The motion was seconded by Mr. McBride and the Motion Passed Unanimously. (20-030)

#### Crossroads Health Merger Grant Reconciliation

Ms. Fraser reminded that the Board entered into a contract with Crossroads last fiscal year for costs related to the merger. The request included several projects such as: electronic health records, expanding community nursing, rebranding, express scheduling system, human resources conversion, board/ staff development and legal consultation for the merger to become a single entity. Based on invoices the amount of unspent merger funds is \$34,836.53. A motion was forwarded from the Allocation Committee to invoice Crossroads in that amount.

On behalf of the Allocation Committee, Mr. Meinhold moved that the full Board invoice Crossroads Health for unspent merger funds in the amount of \$34,836.53. The motion was seconded by Ms. Brown and the Motion Passed Unanimously. (20-031)

Ms. Fraser reminded that the Board entered into a contract with Crossroads for \$143,000 in capital funds to be used on an HVAC system, parking lot resurface, retail store front enhancements, new phone system, consolidated administration, financial records and relocation/consolidation fees. Based on invoices the amount of unspent capital funds is \$2,981.00. A motion was forwarded from the Allocation Committee to invoice Crossroads in that amount.

On behalf of the Allocation Committee, Mr. Meinhold moved that the full Board invoice Crossroads Health for unspent capital funds in the amount of \$2,981.00. The motion was seconded by Ms. Sippola and the Motion Passed Unanimously. (20-032)

#### Catholic Charities Lake County Interpretation Services Request

At the end of the first quarter, Ms. Fraser and Ms. Bruner met with provider agency staff to look at how dollars are being spent and if they see a demand for a specific service. Catholic Charities is the gatekeeper for interpretation services for the entire system and see an increased demand for service. The amount to allocate is always a bit of roll of dice on how much to invest as it depends on the demand. The agency has never been given money for the administration of the program. The current contract amount is \$15,000. A motion was forwarded from the Allocation Committee to increase the contract by \$6,170 which includes 8% administration overhead.

On behalf of the Allocation Committee, Mr. Meinhold moved that the full Board increase the SFY 2020 non-Medicaid contract with Catholic Charities for an amount not to exceed \$6,170 for the Interpretation Program. The motion was seconded by Ms. Kalb and the Motion Passed Unanimously. (20-033)

### Other

Ms. Fraser reported that there were funding changes at the state level for someone who is coming out of incarceration. Historically mental health and substance use disorder funds were separate. The state decided to merge them into one pot of funding to allocate to Boards for the Community Transition program (CTP). CTP offers adults returning home from prison a transitional benefit of mental health and substance use treatment and help with recovery support services like housing, transportation, work and education. Lifeline works with the prisoners while incarcerated either face to face or through teleconference referring them multiple agencies. A motion was forwarded from the Allocation Committee to enter into a contract with Lifeline to administer the CTP program in the amount of \$75,000.

On behalf of the Allocation Committee, Mr. Meinhold moved that the full board enter into an SFY 2020 non-Medicaid contract with Lifeline for an amount not to exceed \$75,000 for Community Transition Program (CTP). The motion was seconded by Ms. Collise and the Motion Passed Unanimously. (20-034)

Mr. McBride asked if \$75,000 was enough to run this program. Yes, it is and it is a pass thru from the state.

Ms. Fraser stated that the northeast region (which includes Lake County) received funds for regional detox and crisis funding. A requirement of the funding is to create new beds. A large number of inmates in the jail are going through detox with little service on the front end. Offering medical assisted treatment and detox to someone in jail has not happened before. A motion was forwarded from the Allocation Committee to use regional funds to create detox beds in the jail. An inmate would be in their cell but would receive additional services to facilitate detox. Board staff is working with the Sheriff and Crossroads Health to develop this new program. This would be considered a pilot program and after six months they would make tweaks/changes to the program. Crossroads Health will need to expand their nursing staff in the jail to make sure inmates are receiving the correct screening/monitoring. Board staff will report back on the outcomes.

Ms. Kalb moved to recommend to the full board to enter into an SFY 2020 non-Medicaid contract with Crossroads Health for an amount not to exceed \$130,000 for Medication Assisted Treatment in the Jail. The motion was seconded by Ms. McGruder and the Motion Passed Unanimously. (20-035)

Ms. Fraser stated that Medication Assisted Treatment has never been offered in the jail; only basic detox services. Inmates will be assessed and have the opportunity to received mental health and substance use disorder treatment. The Sheriff is very enthusiastic to try new things and improve the well-being and success of those incarcerated in the jail. We are also lucky to have Crossroads Health on board to provide the service.

Ms. Fraser reported that the Board has received crisis flex funds to be used at our discretion on how to best expand and improve crisis services. Crossroads Health currently offers community based crisis services but has never had the funding to move to 24/7. Using these funds would bring them a step in the right direction towards 24/7 by expanding the hours of mobile crisis in the community. A motion was forward from the Allocation Committee to enter into a contract with Crossroads Health for expansion of mobile crisis.

Ms. Zeroske moved to recommend to the full board to enter into an SFY 2020 non-Medicaid contract with Crossroads Health for an amount not to exceed \$116,738 for the expansion of mobile crisis. The motion was seconded by Ms. Kalb and the Motion Passed Unanimously. (20-036)

Ms. Fraser distributed a spreadsheet of OMHAS appropriations for SFY20, the amount received, purpose and contract provider. She noted that funding is coming in smaller pots and at times the parameters for use are unclear. The number of line item appropriations has doubled. It is a lot of work to keep track and manage to keep the right money in the right pots. Not every county gets all of the appropriations but they are experiencing changes. The fact we can work with agencies to manage this is helpful. This was informational only. No committee action was required.

Next meeting date – Wednesday, January 15, 2020 at 5:30 p.m. at the Lake County ADAMHS Board

*As the **LONG-RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

#### **OLD BUSINESS:**

There was no old business.

#### **NEW BUSINESS:**

Payment of Bills Mr. McBride moved that the Board approve the November bills totaling \$1,508,357.70 be paid as presented. The motion was seconded by Mr. Meinhold. As there was no discussion the Board voted and the Motion Passed Unanimously. (20-037)

#### **AGENCY PRESENTATION:**

Ms. Martin gave a brief overview of WomenSafe, Inc. noting they provide advocacy, crisis intervention and 24/7 shelter services.

Mr. McBride asked if WomenSafe interacts with Lake Erie and Lakeland. Ms. Martin stated at Lakeland they work with both the Men's and Women's Centers and provide a support group in collaboration with Lakeland. At Lake Erie they participate in Health Fairs but are working on growing their program in the college.

How long does it take before someone breaks from an abusive situation? On average they leave seven times before they leave for good. The agency tracks recidivism for one year. This year they have tracked 0% going back to the abuser but individuals have returned to the shelter due to financial barriers.

Ms. Williams gave a presentation on Willoughby Place and Madison Place that are licensed by OhioMHAS. The houses are run by North Coast Behavioral Healthcare and the property is managed by Extended Housing. The wait list continues to be around 30-60 days from the date of the referral and preferential treatment is given to those who have been incarcerated or have been released from the state psychiatric facility.

Mr. McBride questioned the rent amount. Ms. Williams stated that the 70% charge includes not only rent but three healthy meals and snacks. The max rate is \$500 and no one is turned away due to not having enough income.

The wait list seems extensive. How many people are on there? There are currently seven on the wait list. Rooms are gender specific which can cause a longer wait and also those coming out of incarceration or the psychiatric hospital take precedence. Ms. Fraser added that the Interagency Committee meets monthly to make sure individual's needs are being met. The list is not static. They look at other levels of care and find a way to provide the most appropriate level of care until they find an ideal situation.

As there was no further business, Ms. Kalb moved for adjournment at 6:55 p.m. The motion was seconded by Ms. Zeroske and the Motion Passed Unanimously. (20-038)

Respectfully submitted,

Les Beck  
Chair

Matt Sabo  
Secretary