

**LAKE COUNTY ADAMHS BOARD**

Regular Board Meeting

December 16, 2019

6:00 p.m.

Lake County ADAMHS Board, One Victoria Place, Suite 201, Painesville

Mr. Beck called the meeting to order 6:00 p.m.

**ROLL CALL:**

Members Present: Chair -- Les Beck

Kim Collise	Dione DeMitro
Roberta Kalb	Pam Kurt
Jim McBride	Julia McGruder
Andy Meinhold	Matt Sabo
Karen Sippola	Joanne Zeroske

Members Excused:

Nancy Brown	Dave Enzerra
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Staff Present:

Kim Fraser, Executive Director  
 Jackie Bruner, Director of Business Operations  
 Greg Markell, Director of Community/Public Affairs  
 Kelly Tuttle, Secretary/Receptionist  
 Matt Gundling, Staff Accountant

Guests:

Elizabeth Cotrill	Bridges	Charles Tong	Lake-Geauga
Carol Casey	Bridges	Melanie Blasko	Lake-Geauga
Damir Pavicic	Bridges	Carrie Dotson	Lifeline, Inc.
Emily Currie Manring	Catholic Charities	Katie Jenkins	NAMI
Mike Matoney	Crossroads Health	Tim Kehres	Torchlight
Karen McLeod	Extended Housing	Shelley Zimmerman	Windsor-Laurelwood
Mary Wynne-Peaspanen	Family Planning/Signature	Andrea Gutka	WomenSafe

**MINUTES OF MEETING:**

Ms. Kalb moved to accept the minutes of the November 18, 2019 regular Board meeting as mailed. The motion was seconded by Ms. Sippola and the Motion Passed Unanimously. (20-039)

**CORRESPONDENCE:**

There was no correspondence.

**FINANCIAL REPORT:**

Mr. Gundling read the financial report of Board operations for the month of November 2019 as follows:

Beginning Cash Journal Balance	.....	\$5,754,437.20
Plus: Cash Receipts for the Month	.....	\$ 631,678.43
Total to Account For	.....	\$6,386,115.63
Minus: Cash Disbursements for the Month	.....	\$1,522,373.40
Ending Period Adjustments		\$ 0.00
Ending Cash Journal Balance	.....	\$4,863,742.23

Mr. Meinhold moved to accept the financial report for the month of November 2019 as read. Seconded by Mr. McBride, the Motion Passed Unanimously. (20-040)

**PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:**

Guests were welcomed and invited to introduce themselves and comment on any agenda items.

**EXECUTIVE DIRECTOR'S REPORT:**

Ms. Fraser had no report at this time.

**EXECUTIVE COMMITTEE REPORT:**

Mr. Beck reported that the Executive Committee met prior to the Board meeting and the following items were discussed:

On behalf of the Executive Committee, Mr. Meinhold moved that the full Board approve FY20 Health Officers as presented by the Director of Quality and Clinical Operations. The motion was seconded by Mr. McBride. After discussion the Board voted and the Motion Passed Unanimously. (20-041)

**EVALUATION/QUALITY IMPROVEMENT COMMITTEE:**

Mr. Sabo reported that the Evaluation/Quality Improvement Committee met on Wednesday, December 9<sup>th</sup> and the following agenda items were discussed:

Quality Improvement Review of Extended Housing Extended Housing offers housing services for the mentally ill, outreach to the homeless, rental subsidy programs, housing loans, and property & voucher programs.

Ms. McLeod stated that McKinley Grove is their permanent supportive housing facility for individuals who are chronic homeless individuals, have a chronic mental illness or who need to step down to a less restrictive environment. The facility opened in June 2013 and has 17 one-bedroom apartments. Eight original tenants still reside at McKinley Grove. A key fob entry creates a safe atmosphere. The property maintenance staff is housed at the facility allowing another layer of support. Extended Housing is working to develop another supportive housing facility. Reducing mental health stigma in the county will allow them to develop more housing.

Mr. Ray shared a video he created with the tenants at McKinley Grove sharing what makes it a special place to them. They also point out something that helps define its success - powerful community partnerships. Agencies like Crossroads Health and Lake Geauga Recovery Center come together and are committed to the tenants' success.

Discussion: How is someone referred to the facility? It is a coordinated effort when someone enters the home. When there is an opening the network of agencies and Project Hope are notified. Case managers help clients complete the application and chronic homeless individuals are prioritized. All referrals go through the interagency housing committee and each agency has a vote on who will receive the SPC voucher. The committee reviews referrals and determines which housing voucher is the best for each client. Some individuals do not need as much support and may be better suited for a different property.

Ms. Lakomiak conducted the agency's Contract Compliance Review and found them in full compliance.

On behalf of the Evaluation/Quality Improvement Committee Mr. Sabo moved that the full Board accept Extended Housing's Quality Improvement Plan as presented. Seconded by Mr. McBride the Motion Passed Unanimously. (20-042)

Quality Improvement Review of Windsor-Laurelwood Ms. Zimmerman gave an overview of facility information, programs, and licenses.

Windsor-Laurelwood has 159 operational beds for inpatient treatment serving adults, adolescents and children over the age of 6. The average length of stay is 6.7 days. The facility provides inpatient treatment and outpatient services. In September they had 609 admissions and in October 622 admissions which broke admission records.

Windsor-Laurelwood is the largest free standing hospital in Ohio that provides behavioral medicine besides the state hospital. The hospital became smoke free on December 2, 2019.

The following changes have occurred or are in progress:

- Patient flow and disposition times; effort to reduce wait time for patients in assessment and referral and for patients being accepted from Emergency Department.
- Therapy Plaza for adult inpatient units starting mid December 2019 with 4 tracks (thought disorder, dual diagnosis, mood disorder and trauma).
- Call us first initiative for level of care assessments to expedite services and avoid costly emergency service bills. An individual must be alert and able to walk/talk clearly and have good vitals.
- Increasing engagement with local schools to assist in identifying and engaging youth in behavioral health services.
- Facility enhancements include new color scheme and furniture, new logo under development.

Mr. Sabo noted that due to regulations EMS must transport individual to the ER to be medically cleared.

Ms. Lakomiak conducted the agency's Contract Compliance Review and found them in full compliance.

On behalf of the Evaluation/Quality Improvement Committee Mr. Sabo moved that the full Board accept Windsor-Laurelwood's Quality Improvement Plan as presented. Seconded by Ms. Zeroske the Motion Passed Unanimously. (20-043)

Next Meeting Date: Monday, January 13, 2020 at 5:30 p.m., at the Lake County ADAMHS Board

*As the **PROGRAM COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

*As the **ALLOCATION COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

*As the **LONG-RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting,  
the Board moved on to the next agenda item*

#### **OLD BUSINESS:**

There was no old business.

#### **NEW BUSINESS:**

Payment of Bills Ms. DeMistro moved that the Board approve the December bills totaling \$1,041,195.43 be paid as presented. The motion was seconded by Mr. Meinhold. As there was no discussion the Board voted and the Motion Passed Unanimously. (20-044)

#### **AGENCY PRESENTATION:**

Ms. McLeod gave an overview of services provided by Extended Housing.

Ms. Zimmerman reviewed changes that have occurred or are in progress to improve services provided at Windsor-Laurelwood.

**GOOD OF THE GROUP:**

Mr. Beck wished everyone a Merry Christmas and Happy New Year.

As there was no further business, Ms. Zeroske moved for adjournment at 6:25 p.m. The motion was seconded by Mr. McBride and the Motion Passed Unanimously. (20-045)

Respectfully submitted,

Les Beck  
Chair

Matt Sabo  
Secretary