

LAKE COUNTY ADAMHS BOARD

Annual Board Meeting

Monday, June 15, 2020

6:00 p.m.

Teleconference

Mr. Enzerra called the meeting to order 6:00 p.m.

ROLL CALL:

Members Present: Acting Chair -- Dave Enzerra

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| Kim Collise | Dione DeMitro |
| Roberta Kalb | Pam Kurt |
| Jim McBride | Julia McGruder |
| Andy Meinhold | Matt Sabo |
| Karen Sippola | Joanne Zeroske |

Members Excused:

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| Les Beck | Nancy Brown |
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Staff Present:

Kim Fraser, Executive Director
Jackie Bruner, Director of Business Operations
Greg Markell, Director of Community/Public Relations
Christine Lakomiak, Director of Quality & Clinical Operations
Kelly Tuttle, Secretary/Receptionist
Matt Gundling, Staff Accountant

Guests:

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| Damir Pavicic | Bridges | Jackie Smith | Lake Health |
| Carol Casey | Bridges | Lisa Falkenberg | Lake Health |
| Shayna Jackson | Crossroads Health | Katie Jenkins | NAMI of Lake County |
| Craig Hargenrader | Crossroads Health | Mary Wynn-Peaspanen | Signature Health |
| Karen McLeod | Extended Housing | Patty Smith | Signature Health |
| Melanie Blasko | Lake-Geauga | Andrea Gutka | WomenSafe, Inc. |
| Charles Tong | Lake-Geauga | | |

Mr. Enzerra reminded that technically this is our annual meeting and he wanted to take a moment to recognize the outstanding work of our network providers throughout the FY2020 year. While our first eight months included new program development, expansion of existing services and continued dedication to the individuals and families we serve, our providers truly shined in the wake of the COVID-19 crisis; agencies quickly adapted to telehealth, added new programming to meet emerging needs, outreached to the community to provide support, and adapted to ensure every Lake County resident continued to have access to the very best behavioral health services. We look forward to a time in the coming months when we can more fully celebrate our system and our collective accomplishments.

Mr. Enzerra stated that as we transition to FY2021, we also want to recognize Dione DeMitro as she ends her term on the ADAMHS Board. Dione has been a dedicated and involved Board member, having served as chair of EQI, Program and Allocation Committees, as well as an Executive Committee member for five years and Board chair for FY2019. We're extremely grateful for her services, and will no doubt continue to call upon Dione for support and consultation in the future.

Ms. Fraser asked that when guests are not speaking to please mute their phone to keep out background noise and to announce their first name before speaking. Guests will not need to introduce themselves but can comment during the public comment agenda items. Please email Ms. Tuttle if you are present during the meeting so you can be added to the minutes for the record. Since this is a teleconference Board members will need to do a roll call vote for every motion.

MINUTES OF MEETING:

Mr. Meinhold moved to accept the minutes of the May 18, 2020 regular Board meeting as mailed. The motion was seconded by Ms. Kalb and the Motion Passed with Ms. Kurt abstaining. (20-094)

CORRESPONDENCE:

There was no correspondence.

FINANCIAL REPORT:

Ms. Bruner read the financial report of Board operations for the month of May 2020 as follows:

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| Beginning Cash Journal Balance | \$5,697,834.68 |
| Plus: Cash Receipts for the Month | \$1,357,430.88 |
| Total to Account For | \$7,055,265.56 |
| Minus: Cash Disbursements for the Month | \$1,461,938.91 |
| Ending Period Adjustments | \$ 00.00 |
| Ending Cash Journal Balance | \$5,593,326.65 |

Mr. Sabo moved to accept the financial report for the month of May 2020 as read. Seconded by Mr. Meinhold, the Motion Passed Unanimously. (20-095)

PUBLIC COMMENT ON AGENDA ITEMS & INTRODUCTIONS OF GUESTS:

Guests were welcomed and invited to comment on any agenda items.

EXECUTIVE DIRECTOR’S REPORT:

Ms. Fraser stated that staff has begun transitioning back into the office. All staff members are in the office three days and working remotely two days. This will continue for the foreseeable future. While our building is now open to the public, our office suite is locked and we are limiting outside visitors.

Ms. Fraser reported that ADAMHS staff continues to secure PPE, paper and cleaning products on behalf of the system. Most recently we were able to secure no touch forehead thermometers for providers. To date we have delivered thousands of masks, gowns, gloves, cleaning and paper products. Ms. Tuttle has been invaluable in facilitating this operation - tracking down, securing and distributing vital PPE to our agencies throughout the pandemic.

Ms. Fraser stated that the Board is in the process of creating short videos featuring Ms. Tenkku, our Community Outreach Specialist. These videos will address things like stress and anxiety, self-care, and helping children cope with challenges. These are a great way to connect with the community and will be sent to local businesses and chambers.

Ms. Fraser announced that staff is in the process of revamping our Opiate Task Force; updating the mission and expanding our view to really encompass prevention, treatment and recovery.

Ms. Fraser reminded that the Board had the opportunity to bring on a VISTA volunteer through the Board Association in July 2020. Board staff has opted to put this on hold and we will reexamine this for the FY2022 year.

Board staff will be working very closely with our providers in the coming months around our fiscal realities; we anticipate a cut in state funding (OMHAS is looking at a potential 20% cut for FY2021). We are still entertaining one-time requests related to COVID-19, but will also be looking at opportunities to reduce spending as necessary. Our reconciliation process in the coming months will be very important in terms of using those dollars to make up for potential cuts in FY21 funds. I expect the FY22-23 biennium budget will look much different from our current budget. As a Board, we will be transparent and collaborative as we move forward, and we will make adjustments as necessary to absorb any future cuts to our local system of care.

Ms. Fraser noted she has forwarded Board members an updated summary of agency actions as it relates to COVID-19. Many providers have resumed some level of face to face service. All are ensuring services are available to anyone in need. Statewide we have seen an increase in overdoses and suicide; locally we have not seen a significant jump, but we're aware that our outreach efforts are more important than ever as the consequences of quarantine take effect.

Ms. Fraser advised that in response to the most recent events impacting our country - we will be identifying a staff member to serve as our Health Equity Lead (likely someone within the Clinical/Quality Department); however our entire staff will be a part of the assessment process. Phase 1 will involve internal review of our policies and practices. Then, when we're able to meet in person, Phase 2 will involve bringing together representatives from our provider network, as well as potentially Board members and stakeholders, to examine how our system operates in terms of health equity and cultural responsiveness. Phase 2 will begin with a discussion facilitated by an external organization, and will then likely evolve into a permanent committee.

Ms. Fraser reminded there will be no meetings in July and our next full Board meeting will be on Monday, August 17th. Committees will resume in September.

EXECUTIVE COMMITTEE REPORT:

On behalf of the Executive Committee, Ms. DeMitro moved that the full Board enter into a one-time SFY 2020 non-Medicaid contract with Lake-Geauga Recovery Centers for an amount not to exceed \$300,000.00 for capital funding for construction of a men's residential treatment facility for adult men with substance use disorder located at 760 Oak Street, Painesville, Ohio, 44077. Funding will be used toward local match for a \$1,700,000 state community capital project. The motion was seconded by Ms. McGruder. After discussion the Board voted and the Motion Passed Unanimously. (20-096)

Ms. Fraser reminded that this was approved in the FY17/18 capital proposal for a third residential treatment center. It was not a first level priority at the state. Dollars have been ear marked for the project and the site/land has been approved. Lake-Geauga is ready to move forward.

On behalf of the Executive Committee, Mr. Meinhold moved that the full Board enter into a one-time SFY2020 non-Medicaid contract with Crossroads Health for \$38,000 to off-set fundraising shortfall directly related to the COVID-19 pandemic, and decreasing Community Services by \$38,000 for a budget neutral adjustment. The motion was seconded by Mr. McBride. After discussion the Board voted and the Motion Passed Unanimously. (20-097)

Community Services is the new term for case management. This line-item was budgeted but unspent so there is no cut in actual service.

On behalf of the Executive Committee, Mr. Sabo moved that the full Board enter into a one-time FY2020 one-time non-Medicaid contract with Lake-Geauga Recovery Centers in an amount not to exceed \$4,688.98 to support PPE needs directly related to the COVID-19 pandemic. The motion was seconded by Ms. Kalb. As there was no discussion the Board voted and the Motion Passed Unanimously. (20-098)

On behalf of the Executive Committee, Ms. DeMistro moved that the full Board enter into a FY2020 one-time non-Medicaid contract with Lifeline in an amount not to exceed \$17,710 to support 2-1-1 overtime costs directly related to the COVID-19 pandemic. The motion was seconded by Ms. Zeroske. After discussion the Board voted and the Motion Passed Unanimously. (20-099)

Ms. Fraser noted that during the height of the call volume 2-1-1- had seen a 146% increase in calls. They have been key in advising the public of the opening and closing of agencies

On behalf of the Executive Committee, Mr. Meinhold moved that the full Board enter into a FY2020 enter into a FY2021 non-Medicaid contract with Crossroads in an amount not to exceed \$29,500. Funding includes Indigent Driver's Treatment Funding \$25,500; Trauma Response Team \$1,000; and Chief Clinical Officer services \$3,000. The motion was seconded by Ms. Zeroske. After discussion the Board voted and the Motion Passed Unanimously. (20-100)

These are a continuation of smaller contracts and pass thru that were not included in the motion to extend their FY20201 contract.

On behalf of the Executive Committee, Mr. Sabo moved that the full Board enter into a FY2021 non-Medicaid contract with Extended Housing for PATH federal funding in an amount not to exceed \$17,000. The motion was seconded by Ms. Kalb. As there was no discussion the Board voted and the Motion Passed Unanimously. (20-101)

On behalf of the Executive Committee, Mr. Meinhold moved that the full Board enter into a FY2020 non-Medicaid contract with Lifeline in an amount not to exceed \$50,000 for the Community Transitions Program. This is pass-thru funding. The motion was seconded by Ms. Kalb. After discussion the Board voted and the Motion Passed Unanimously. (20-102)

Ms. Fraser reminded that the Community Transitions Program is funding for those specifically being released from prison. The state allocated additional dollars to this program.

*As the **EVALUATION/QUALITY IMPROVEMENT COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **PROGRAM COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **ALLOCATION COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

*As the **LONG-RANGE PLANNING COMMITTEE** did not meet since the last full Board meeting, the Board moved on to the next agenda item*

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Payment of Bills Mr. Meinhold moved that the Board approve the June bills totaling \$1,082,826.51 be paid as presented. The motion was seconded by Ms. Sippola. As there was no discussion the Board voted and the Motion Passed Unanimously. (20-103)

Election of Officers Ms. Fraser reminded that the Nominating Committee proposed the following SFY2021 Slate of Officers:

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| DaveENZerra | Chair |
| Andy Meinhold | Vice-Chair |
| Matt Sabo | Treasurer |
| Roberta Kalb | Secretary |
| Les Beck | Past Chair |

Nominations were called for from the floor. As none were offered, Mr. McBride moved to close the nominations. Seconded by Ms. Zeroske the Motion Passed Unanimously. (20-104)

Ms. Zeroske moved that the full Board approve the SFY21 Slate of Officers as presented by the Nominating Committee. Seconded by Mr. McBride, the Motion Passed Unanimously. (20-105)

GOOD OF THE GROUP:

Ms. McLeod thanked the Board on behalf of service providers for their appreciation, support and encouragement during this time.

Mr. McBride thanked Ms. DeMitro for her service on the Board. She has been a major contributor to positive things that have happened in Lake County.

Ms. Fraser thanked everyone for their patience and understanding these past few months. It is not an easy way to meet and share information. Hopefully in August we will be able to meet in the same room.

Mr.ENZerra thanked Mr. Beck for his leadership this past fiscal year and looks forward in the not so distant future celebrating our accomplishments.

As there was no further business, Ms. McGruder moved for adjournment at 6:38 p.m. The motion was seconded by Ms. Kalb and the Motion Passed Unanimously. (20-106).

Respectfully submitted,

Les Beck
Chair

Matt Sabo
Secretary